

Board minutes - August 2013

MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on August 20, 2013 at 4:00 pm at the housing authority office. The meeting was called to order and agenda read by James Richard. The meeting opened with prayer.

There were present James Richard, Robert Thigpen, Jacki Ackel, Eunice Cunningham, Lily Rebaradi, Attorney Susan Dorsey, Clarence Robinson, Jr., Janice McIntyre, and Rand Nini.

A motion was made by Ackel and seconded by Thigpen to dispense of the reading of the minutes for the July 23, 2013 regular meeting.

A motion was made by Rebaradi and seconded by Thigpen to dispense of the reading of the minutes for the July 30, 2013 special meeting.

Mr. Robinson stated that in each packet, the monthly bank statement dated July 31, 2013 for both accounts were included. The operating account balance is \$325,644.78 and the tenant deposit account balance is \$23,500.00. The check register is included and checks are on the table for review. Our audit has been submitted to HUD in New Orleans and has been received. We should be sending REAC submission next week.

Mr. Robinson handed out progress reports for the mod project. By next month Units #11, 12, & 74 and parking lot should be completed. They have started working on #13 & 15 and progress is being made. After units are complete, Mr. Robinson would like the commissioners to do a walk-thru. He would also like to take pictures and post on our webpage.

A motion was made by Thigpen and seconded by Rebaradi to accept the financial report.

The monthly vacancy report was given. There are 5 units vacant and 6 names on the waiting list. The application process remains closed.

Mr. Robinson gave a report on the inter-agency work being done at Morgan City Housing Authority. Our first pay request has been reviewed and signed by Mr. Richard. Mr. Robinson will be submitting the invoice to the MCHA on Thursday at their board meeting. Mr. Robinson stated he had his first meeting with residents and city officials at Brownell Homes and the meeting went very well. He hopes to have meetings with the residents at the other sites. MCHA will be having a REAC inspection on September 20th at three of their sites. Currently they do not have a Section 8 person. Mr. Robinson and the board went into discussion. A motion was made by Ackel and second by Thigpen to accept the director's report.

A motion was made by Rebaradi and seconded by Thigpen to accept September 17, 2013 as next month's meeting date. A motion was made by Cunningham and seconded by Thigpen to adjourn. Meeting adjourned.