

Board minutes - Feb. 2013

MINUTES

The Board of Commissioners for the Berwick Housing Authority met in regular meeting on February 19, 2013 at the housing authority office.

The meeting was called to order and agenda read by James Richard. The meeting opened with prayer.

There were present James Richard, Lily Rebardi, Eunice Cunningham, Clarence Robinson, Jr., Janice McIntyre, and Rand Nini. Absent were Robert Thigpen, Jacki Ackel, and Attorney Susan Dorsey.

A motion was made by Rebardi and seconded by Cunningham to dispense of the reading of the minutes for the January 22, 2013 Regular meeting. Mr. Robinson stated that in each packet, there were bank statements for both accounts and check register. We still haven't received our end of the year paperwork from HSA. They are finished with the paperwork but are in the process of submitting it to REAC. Everything should be in order. The checks are on the table for review.

Mr. Robinson stated that our contract with HSA needs to be renewed. We renewed it in 2008. All prices remain the same with the exception of the REAC submission. That price increases from \$250 to \$350. He stated that they do a really good job and he would like the contract renewed. A motion was made by Rebardi and seconded by Cunningham to renew the contract with HSA.

A motion was made by Rebardi and seconded by Cunningham to accept the financial report.

There are 4 units vacant and 17 names on the waiting list. Three of the units are down for the next mod project and we are working on housing the other unit. Our application process remains closed.

A motion was made by Rebardi and seconded by Cunningham to accept the director's report.

The board discussed next month's meeting date of March 19, 2013. A motion was made by Rebardi and seconded by Cunningham to accept the date.

A motion was made by Cunningham and seconded by Rebardi to adjourn.

Meeting adjourned.