

July Board Meeting Minutes

MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on July 22, 2014 at 4:00 pm at the housing authority office. The meeting was called to order and agenda read by James Richard. The meeting opened with prayer.

There were present James Richard, Robert Thigpen, Jacki Ackel, Eunice Cunningham, Lily Rebaradi, Clarence Robinson, Jr., and Janice McIntyre. Absent was Attorney Susan Dorsey.

A motion was made by Rebaradi and seconded by Thigpen to dispense of the reading of the minutes for the June 17, 2014 regular meeting.

Mr. Robinson handed out the monthly report from HSA for the month ending May 2014. In each packet, the commissioners had copies of bank statements for both accounts as of June 30, 2014. They also had copies of the check registers. The checks were on the table for review. He will discuss more with the 2013 audit review.

Copies of the 2013 audit had been emailed to the commissioners last week for them to review. A copy of the audit along with a brief review was handed out. Mr. McCaskill normally calls and gives a report, but he is out of state. Mr. Robinson reviewed the information with the board. The audit was clean. It has been submitted to HUD and approved. It has also been submitted to the legislative auditors and to REAC. A motion was made by Ackel and seconded by Thigpen to accept the 2013 audit. Resolution #1104.

A motion was made by Rebaradi and seconded by Thigpen to accept the financial report.

The monthly vacancy report was given. There are seven units vacant. Four of these units are 3 –bedrooms that are on the mod project. The remainder of the units include 2 – 1 bedroom, and 1 – 2 bedrooms. There are five names on the waiting list. The application process remains closed.

Mr. Robinson gave his inter agency report on the MCHA. A new lease between MCHA and Glenda's Seafood will be submitted to the board for approval at their meeting on Thursday. Then it will be submitted to HUD for final approval. They took Section 8 applications last week and are taking public housing applications this week. They have 8 units ready to move in.

A motion was made by Thigpen and seconded by Rebaradi to accept the director's report.

The commissioners discussed next month's meeting date of August 18, 2014. A motion was made by Rebaradi and seconded by Thigpen to accept the date.

Mrs. Ackel announced that the Town of Berwick along with the ham radio group (BEARS) will be hosting an event on August 16th & 17th at the lighthouse in Berwick.

A motion was made by Cunningham and seconded by Rebaradi to adjourn. Meeting adjourned.