

MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on May 20, 2014 at 4:00 pm at the housing authority office.

The meeting was called to order and agenda read by James Richard. The meeting opened with prayer.

There were present James Richard, Jacki Ackel, Eunice Cunningham, Attorney Susan Dorsey, Clarence Robinson, Jr., and Janice McIntyre. Absent was Robert Thigpen and Lily Rebaridi.

A motion was made by Ackel and seconded by Cunningham to dispense of the reading of the minutes for the April 22, 2014 regular meeting.

In each monthly packet, the commissioners had copies of the bank statements, and check registers for both accounts. The checks were on the table for review. Mr. Robinson handed out the financial report for the first quarter of the 2014 and reviewed with the board. A motion was made by Ackel and seconded by Cunningham to accept the financial report as presented.

The monthly vacancy report was given. There are 4 units vacant for the mod project. There are 12 names on the waiting list and the application process remains closed.

Mr. Robinson stated that we have been instructed by HUD not to move forward with the 2014 Appropriation Act concerning flat rent increases until they give us clearance. We are asking for authorization to move forward with the lease addendum when HUD gives clearance; then we will bring it to the board for approval. A motion was made by Ackel and seconded by Cunningham to give authorization to Clarence to move forward with the lease addendum when he gets clearance from HUD at a further date.

Mr. Robinson gave a progress report on the inter-agency work with MCHA. They have hired Attorney Robert Duffy for 1 year. The contract has been approved by HUD. They had 2 evictions. They are working on a summer program for the children. They are working on getting units back on line that have been offline for years. Jacquet has 5 units offline, 2 will be placed on mod. Shannon homes has 9 units offline, 1 will be placed on mod and the others will be repaired by staff. Brownell Homes has 12 units offline that will be placed on mod and 6 that the staff is working on. The 2013 financial audit has been submitted to REAC and corrective action plans will be adopted on Thursday at the board meeting. A motion was made by Ackel and seconded by Cunningham to accept the director's report as presented.

The board discussed next month's meeting date of June 17, 2014. A motion was made by Ackel and seconded by Cunningham to accept the meeting date of June 17, 2014.

There were no questions, discussions, or additions.

A motion was made by Cunningham and seconded by Ackel to adjourn. Meeting adjourned.