

MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on August 18, 2015 at 4:00 pm at the housing authority office.

The meeting was called to order and agenda read by James Richard. The meeting opened with prayer.

There were present James Richard, Robert Thigpen, Vanessa Romero, Eunice Cunningham, Lily Rebardi, Attorney Susan Dorsey, Clarence Robinson, Jr., Janice McIntyre, Clarissa Adams, and Attorney Robert Duffy.

A motion was made by Thigpen and seconded by Rebardi to dispense of the readings of the minutes for the July 21, 2015 regular meeting and to be able to review with changes.

In each monthly packet, the commissioners had copies of the bank statements for both accounts and a copy of the check register for review. The checks were on the table for review. The July financial statement from HSA has not been received yet. A motion was made by Rebardi and seconded by Thigpen to accept the financial report as presented.

The monthly vacancy report was given. There are 3 units vacant and 17 names on the waiting list. The application process remains closed.

Mr. Robinson gave a progress report on the inter-agency work with MCHA. The mod project is complete. They had some plumbing issues. They had met with the contractors and they are working on correcting the problems. They will be housing 4 more units this week. All units will be inspected this week by a UPCS inspector. Most of the units are in good shape. Currently the Section 8 program has 6 additional vouchers. He also informed the commissioners that HUD is really starting to push the community service requirement. We will be having meetings with both MCHA & BHA residents.

Mr. Robert Duffy, attorney for MCHA, is here today to discuss the inter-agency agreement between MCHA & BHA. Last month BHA approved 3 – 1 year extensions to the agreement. Mr. Duffy handed out copies of the draft of the agreement. MCHA has made some changes. They want to compensate Mr. Robinson for the work that he is doing. MCHA is proposing to increase payment to BHA by 45% of the salary for the first year and additional 5% increase for the 2nd & 3rd years. They would also like to pay Mr. Robinson's benefits at 100% for the hours worked in Morgan City. The agreement states that Mr. Robinson would get 30% salary increase & 15% increase would go to BHA for giving the services to MCHA. The auditor has reviewed the agreement and stated that all is proper and in order. The board went into discussion. A motion was made by Thigpen and seconded by Romero to accept the inter-agency agreement as presented by the draft with the amended changes that Ms. Dorsey and Mr. Duffy addressed. Resolution #1148.

Mr. Richard stated that he would like to address the compensation issue as pertains to Mr. Robinson's contract. The board went into discussion. A motion was made by Rebardi and seconded by Thigpen to add a resolution to amend and supplement the existing contract with Mr. Robinson to include the

compensation to co-exist with the inter-agency agreement between MCHA & BHA to reflect the pay and provisions for the duration of the inter-agency contract. Resolution #1149.

A motion was made by Thigpen and seconded by Rebaradi to accept the director's report.

The board discussed next month's meeting date of September 22, 2015. A motion was made by Rebaradi and seconded by Thigpen to accept the date of September 22, 2015 for next month's meeting.

There were no questions, discussions, or additions.

A motion was made by Cunningham and seconded by Rebaradi to adjourn. Meeting adjourned.