

MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on June 23, 2015 at 4:00 pm at the housing authority office.

The meeting was called to order and agenda ready by James Richard. The meeting opened with prayer.

There were present James Richard, Robert Thigpen, Vanessa Romero, Eunice Cunningham, Lily Rebardi, Attorney Susan Dorsey, Clarence Robinson, Jr., Janice McIntyre, and Mark Griffin.

A motion was made by Romero and seconded by Cunningham to dispense of the reading of the minutes for the May 19, 2015 regular meeting.

In each monthly packet, the commissioners had copies of the bank statements for both accounts and a copy of the check register. The checks were on the table for review. Mr. Robinson reviewed the financial report from HSA for the month of May. Most of the accounts are below the amounts budgeted. Maintenance expense was a little high due to getting prepared for the REAC inspection.

Mr. Robinson stated that we will not do the 2014 Audit review today. There was a hold up on getting the CD information from the bank. They finally got the information on last week, and the auditor is working on completing the audit. We will put this on the agenda for next month.

A motion was made by Rebardi and seconded by Thigpen to accept the financial report as presented.

The monthly vacancy report was given. There are 4 units vacant and 29 names on the waiting list. Applications were taken on June 4th and 5th. The application process is currently closed.

Bids were taken for the purchase of 4 refrigerators and 4 stoves. The commissioners reviewed the information and went into discussion. A motion was made by Rebardi and seconded by Thigpen to purchase 4 refrigerators from Sears in Bayou Vista for \$499.99 each and 4 stoves from Sears Contract Sales in Lafayette for \$289.00 each with the stipulation that the prices stay the same. If there is any differences in price or terms, email them and they will advise.

A list of 3 refrigerators was handed out for review to be written off. The commissioners reviewed the information. A motion was made by Thigpen and seconded by Rebardi to write off the 3 refrigerators.

Mr. Richard stated the Mark Griffin from the MCHA board of commissioners is here today to speak with us. Mr. Robinson explained that the current contract will expire on July 31, 2015. Last month at the MCHA meeting the board discussed the option of keeping him as interim director for a while. Mr. Robinson stated that this agreement is helping the BHA financially and is also helping the MCHA get back on track. Mr. Richard stated that he is not for combining the two agencies and believes that they should stay separate entities. He also feels like the MCHA should be compensating Mr. Robinson for the work. Mr. Griffin stated that his board is in limbo. They are not financially stable to hire a full time director. They would like to see Mr. Robinson continue working with them for another 3 years to

Page 2

continue helping them get on track. Instead of doing a contract every 6 months they want to consider doing one for 3 years.

The commissioners went into discussion. All were in agreement to have the housing authorities stay separate entities. Mr. Robinson stated that MCHA will be meeting on Thursday, and they will discuss the situation with them. We will put on the agenda for next month to discuss and extend the inter-agency agreement with MCHA. The Morgan City board will be invited to come to the meeting next month.

A motion was made by Thigpen and seconded by Rebaradi to accept the director's report.

The board discussed next month's meeting date of July 21, 2015. A motion was made by Rebaradi and seconded by Thigpen to accept the date.

Mr. Robinson informed the commissioners that Bayou Vista Baptist Church is here this week doing a vacation bible school for the children.

A motion was made by Cunningham and seconded by Thigpen to adjourn. The meeting adjourned.