

MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on February 24, 2015 at 4:08 pm, at the housing authority office.

The meeting was called to order and agenda read by James Richard. The meeting opened with prayer led by Lily Rebardi.

There were present James Richard, Robert Thigpen, Vanessa Romero, Lily Rebardi, Clarence Robinson, Jr., Janice McIntyre, and Clarissa Adams. Absent was Eunice Cunningham. Mrs. Dorsey came in later.

A motion was made by Thigpen and seconded by Rebardi to dispense of the reading of the minutes for the January 20, 2015 regular meeting.

In each monthly packet, the commissioners had copies of the bank statements and check registers for both accounts. The checks were on the table for review. There were no monthly finances for February from HSA.

Mr. Robinson stated that the 2015 CFP is in the amount of \$147,235.00. HUD has sent the information to us. We need sign the form and assign a resolution number and send the form back to them. The board went into discussion. A motion was made by Rebardi and seconded by Thigpen to accept and assign a resolution to the 2015 CFP in the amount of \$147,235.00. Resolution #1131

Mr. Robinson stated that HUD has also sent the 2015 Replacement Housing Factor Funds in the amount of \$2301.00. This money is only supposed to be used for replacing units. It is not enough money to do anything with, so HUD wants you to reject the funds and send them back. The board went into discussion. A motion was made by Rebardi and seconded by Thigpen to reject the 2015 Replacement Factor Funds in the amount of \$2301.00. Resolution #1132

Mr. Robinson explained the 2013 Mod Project report. Three of the five units are complete and have been housed. Two units are not finished and also the dirt work behind unit #1 needs to be finished. The pay request today, #7, is for \$8415.00. The board went discussion. A motion was made by Rebardi and seconded by Thigpen to approve pay request #7 in the amount of \$8415.00 to Hebert Construction. Resolution #1133

A motion was made by Rebardi and seconded by Thigpen to accept the financial report as presented.

The monthly vacancy report was given. There are 5 units vacant and 13 names on the waiting list. The application process remains closed.

Mr. Robinson gave the report on the inter-agency work with MCHA. He stated that conditions are still progressing. Mrs. K T Williams, from HUD in New Orleans, cancelled her visit this week. She was coming to check on the Section 8 program. The 2014 fiscal year audit is nearly complete and in draft stage to be

sent to HUD in New Orleans. The modernization of 7 units have started. Currently they are receiving bids for demolition of 4 buildings in Brownell Homes. MCHA has their board meeting on Thursday.

A motion was made by Thigpen and seconded by Rebaradi to accept the director's report as presented.

The commissioners discussed next month's meeting date of March 24, 2015. A motion was made by Rebaradi and seconded by Thigpen to accept the date of March 24, 2015.

The board needed to have election of officers. Ballots were handed out, they voted, and ballots were counted. The results were: James Richard as Chairman, Robert Thigpen as Vice Chairman, and Lily Rebaradi as Treasurer. A motion was made by Thigpen and seconded by Rebaradi to accept the results of the election. Resolution #1134

A motion was made by Thigpen and seconded by Rebaradi to adjourn. Meeting adjourned.