

MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on January 20, 2015 at 4:00 pm, at the housing authority office.

The meeting was called to order and agenda read by James Richard. Meeting opened with prayer led by Lily Rebaradi. Mr. Richard introduced Mrs. Vanessa Romero and welcomed her to the board of commissioners.

There were present James Richard, Robert Thigpen, Vanessa Romero, Eunice Cunningham, Lily Rebaradi, Clarence Robinson, Jr., Janice McIntyre, and Clarissa Adams. Absent was Attorney Susan Dorsey.

A motion was made by Thigpen and seconded by Rebaradi to dispense of the reading of the minutes of the December 16, 2014 regular meeting.

In each monthly packet, the commissioners had copies of the bank statements and check registers for both accounts. The checks were on the table for review. There were no monthly finances from HSA. They are trying to close out the year.

Mr. Robinson went over the 2013 mod progress report. Units #25, #26, & #29 are substantially complete. Unit #14 should be ready by the end of the month and #1 should be complete sometimes next month. He handed out pictures for the commissioners to review. Today pay request #6 is for \$10,254.60. The board went into discussion. A motion was made by Rebaradi and seconded by Thigpen to approve pay request #6 to Hebert Construction in the amount of \$10,254.60. Resolution #1125.

A motion was made by Thigpen and seconded by Rebaradi to accept the finance report as presented.

The monthly vacancy report was given. There are 7 units vacant and 6 names on the waiting list. We took 18 applications on January 13, 2015 and haven't had time to enter them into the system. The application process is currently closed.

The 2015 mileage rate of 57.5 cents per miles was handed out for review. The board went into discussion. A motion was made by Thigpen and seconded by Rebaradi to adopt the 2015 mileage rate of 57.5 cents per mile. Resolution #1126.

A list of one tenant who left owing a balance of \$47.00 was handed out for review to be written off. The board went into discussion. A motion was made by Rebaradi and seconded by Thigpen to write off the balance of \$47.00. Resolution #1127.

Bids were handed out for review and approval to have the floors in Unit #84 replaced. The bids were from A & R Floors of Thibodaux for \$1793.00, and Vida Paint and Floor of Morgan City for \$1847.53. The board went into discussion. A motion was made by Rebaradi and seconded by Thigpen to accept the bid from A & R Floor of Thibodaux for the floor replacement in Unit #84 in the amount of \$1793.00. Resolution #1128.

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Bids were handed out for review and approval to cut 1 tree on Blum Blvd., and several trees on Guzzetta Drive. The bids were from Pillaro's Tree Service of Franklin for \$2700.00, and Intrastate Tree of Franklin for \$5000.00. The board went into discussion. A motion was made by Rebaradi and seconded by Thigpen to accept the bid from Pillaro's Tree service to cut the trees in the amount of \$2700.00. Resolution #1129.

Mr. Richard introduced Mrs. Vanessa Romero and welcomed her to the board of commissioners. We appreciate her serving and thanked her for giving up her time to serve.

Mr. Robinson handed out a letter that he sent to Mrs. Cheryl Williams with HUD in New Orleans. He reviewed the letter with the board. The letter explained the things that have been done since the inter-agency process took place. It also gave a future plan for the things that need to be done. As of today, he hasn't heard back from Mrs. Williams. Mr. Ho, MCHA board chairman, has stated that they are ready to start advertising for an executive director. Mr. Robinson stated that he is transitioning out.

Mr. Robinson stated that the current contract expires on January 31, 2015. He would like to extend the contract for 6 months, until July 31, 2015. This would give the MCHA board time to find an executive director. A motion was made by Thigpen and seconded by Romero to extend the contract with MCHA until July 31, 2015 unless they decide to cancel sooner. Resolution #1130.

Mr. Richard stated that he would like to send the letter to MCHA, certified return receipt, letting them know the last day will be July 31, 2015.

A motion was made by Thigpen and seconded by Rebaradi to accept the director's report as presented.

The board discussed next month's meeting date of February 17, 2015. This is actually Mardi Gras Day. A motion was made by Rebaradi and seconded by Thigpen to change the date to February 24, 2015.

There were no questions, discussions, or additions.

A motion was made by Cunningham and seconded by Thigpen to adjourn. Meeting adjourned.