

MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on November 13, 2018 at 4:00 pm at the housing authority office.

The meeting was called to order and agenda read by James Richard. The meeting opened with prayer.

There were present James Richard, Robert Thigpen, Vanessa Romero, Frances Daugherty, Janie Brashear, Clarence Robinson, Jr. and Clarissa Adams. Absent was Janice McIntyre.

A motion was made by Thigpen and seconded by Romero to dispense of the reading of the minutes for the October 23, 2018 regular meeting.

In each monthly packet, the commissioners had copies of bank statements and check registers for both accounts. The checks were on the table for review. There were no financial report from HSA due to the meeting be held early.

The commissioners had been emailed a copy of the 2018 budget revision for review. The board went into discussion. A motion was made by Thigpen and seconded by Romero to accept the 2018 budget revision as presented. Resolution #1266

A copy of the 2019 budget was emailed to the commissioners for review. The board went into discussion. A motion was made by Thigpen and seconded by Romero to accept the 2019 budget as presented. Resolution #1267

A motion was made by Thigpen and seconded by Romero to accept the financial report as presented.

The monthly vacancy report was given. There are 7 units vacant and 15 names on the waiting list.

There were 2 tenants who left owing money when they moved out. The board reviewed the information. A motion was made by Thigpen and seconded by Romero to write off the balance left owed by the 2 tenants. Resolution #1268

Mr. Robinson handed out the inter-agency progress report on the work at MCHA. Applications will be taken on December 6th and 13th. Modernization is continuing at Joe Ruffin. The (4) two bedroom units should be completed by the end of November or the first week of December. Morgan City board meeting will be held on Thursday at 5:00 pm.

A motion was made by Thigpen and seconded by Romero to accept the director's report as presented.

The board discussed next month's meeting date of December 18, 2018. A motion was made by Thigpen and seconded by Romero to accept the date of December 18, 2018 for next month's meeting.

There were no questions, discussions, or additions. Chief Richard wished everyone a very Happy Thanksgiving.

A motion was made by Thigpen and seconded by Romero to adjourn. Meeting adjourned.