

MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on November 17, 2015 at 4:25 pm at the housing authority office.

The meeting was called to order and agenda read by James Richard. The meeting opened with prayer.

There were present James Richard, Robert Thigpen, Lily Rebardi, Attorney Susan Dorsey, Clarence Robinson, Jr., Janice McIntyre, and Clarissa Adams. Absent was Eunice Cunningham and Vanessa Romero.

A motion was made by Thigpen and seconded by Rebardi to dispense of the reading of the minutes of the October 20, 2015 regular meeting.

In each monthly packet, the commissioners had copies of the bank statements for both accounts along with the check registers. The checks were on the table for review. Next month we will be working on closing out the fiscal year. All finances are in order.

The commissioners were emailed a copy of the 2016 budget for them to review before the meeting. Mr. Robinson handed out a copy and reviewed the information with them. They went into discussion. A motion was made by Rebardi and seconded by Thigpen to accept and approve the 2016 budget. Resolution #1155.

A motion was made by Rebardi and seconded by Thigpen to accept the financial report as presented.

The monthly vacancy report was given. There are 2 units vacant and 20 names on the waiting list. Applications were taken on November 5, 2015 and the application process is currently closed.

A balance sheet was handed out for the board to review of a balance left owed by a previous tenant. The board went into discussion. A motion was made by Rebardi and seconded by Thigpen to write off the balance of \$492.85 left owed by the previous tenant. Resolution #1156.

The board had tabled the attorney's retainage contract from last month's meeting. Mrs. Rebardi stated that she had spoken to Ms. Bam with HUD in New Orleans. She stated that we really don't have a need for an attorney. She suggested that we get an attorney on consulting basis only as needed. The board went into discussion. A motion was made by Thigpen and seconded by Rebardi to table until next month and make a decision next month.

Mr. Robinson handed out a progress report on the inter-agency work at MCHA. They received their REAC scores. Jacquet and Shannon developments had a score of 62. Brownell Homes had a score of 71. Currently they have 7 units that are in make ready position. They have issued 12 Section 8 vouchers. They have appointed a new board member, Jared Cunningham, to the board.

A motion was made by Rebardi and seconded by Thigpen to accept the director's report as presented.

Page 2

The board discussed next month's meeting date of December 22, 2015. Since this falls in Christmas week, they decided to move the date to December 15, 2015. A motion was made by Thigpen and seconded by Rebaradi to change the meeting to December 15, 2015.

There were no questions, discussions, or additions.

A motion was made by Rebaradi and seconded by Thigpen to adjourn. Meeting adjourned.