

## MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on August 20, 2019 at 4:00 pm at the housing authority office.

The meeting was called to order and agenda read by David Leonard. The meeting opened with prayer.

A roll call for the following members of the board present: David Leonard, Robert Thigpen, Vanessa Romero, Frances Daugherty, and Janie Brashear. Also present was Clarence Robinson, Jr., Janice McIntyre, and Clarissa Adams.

A motion was made by Thigpen and seconded by Brashear to dispense of the reading of the minutes of the July 23, 2019 regular meeting.

In each monthly finance packet, the commissioners had copies of bank statements and check registers for both accounts. The checks were on the table for review. The monthly finance report from HSA was handed out and reviewed. All finances are in order.

There is no pay request today for the 2019 mod project.

A motion was made by Thigpen and seconded by Brashear to accept the financial report as presented.

The monthly vacancy report was given. There is 1 unit vacant and 4 unit's offline for the mod project. There are 23 names on the waiting list.

A previous tenant moved out owing a balance of \$334.71. The board went into discussion. A motion was made by Thigpen and seconded by Brashear to write off the balance of \$334.71 left owed by a previous tenant. Resolution #1295.

A list of 1 – GE refrigerator and 1 – Kenmore stove was handed out for review to be written off. The board went into discussion. A motion was made by Thigpen and seconded by Brashear to write off 1 – GE refrigerator and 1 – Kenmore stove. Resolution #1296.

Mr. Robinson gave the progress report on the inter-agency work with MCHA. They will be taking applications for Section 8 on September 12<sup>th</sup> and for public housing on September 19<sup>th</sup>. Modernization work has started. The contractor is Rock Enterprises of Kenner. Work progress is coming to a close for Hebert Construction on the 3 burned units. A conference call was held with the HUD office and Chairman Griffin and Attorney Duffy on the status of the Morgan City Housing Authority.

A motion was made by Thigpen and seconded by Brashear to accept the Director's report as presented.

The board discussed next month's meeting date of September 17, 2019. A motion was made by Thigpen and seconded by Brashear to accept the date of September 17, 2019 for next month's meeting.

The board discussed planning for the National Night Out Against crime which will be held in October.

A motion was made by Thigpen and seconded by Brashear to adjourn. Meeting adjourned.