

MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on September 17, 2019 at 4:00 pm at the housing authority office.

The meeting was called to order and agenda read by David Leonard. The meeting opened with prayer.

A roll call for the following members of the board present: David Leonard, Vanessa Romero, Frances Daugherty, and Janie Brashear. Absent was Robert Thigpen. Also present was Clarence Robinson, Jr., Janice McIntyre, and Clarissa Adams.

A motion was made by Romero and seconded by Brashear to dispense of the reading of the minutes for August 20, 2019 regular meeting.

In each monthly packet the commissioners had copies of bank statements and check registers for both accounts. The checks were on the table for review. There were no monthly financials from HSA. When we receive the financials, we will email them to the commissioners. A motion was made by Romero and seconded by Brashear to accept the financial report.

The monthly vacancy report was given. There are 3 units vacant and 4 units' offline for mod project. There are 18 names on the waiting list.

A previous tenant was evicted for nonpayment of rent. She left owing a balance of \$666.53. The board went into discussion. A motion was made by Romero and seconded by Brashear to write off the balance left owed of \$666.53. Resolution #1297.

A list of 2 refrigerators and 2 stoves that need to be written off was handed out for review. A motion was made by Romero and seconded by Brashear to write off the 2 refrigerators and 2 stoves. Resolution #1298.

The monthly progress report on the inter-agency work with MCHA was handed out and reviewed with the board. Work is completed on the 3 burn units in Brownell Homes. They have converted the clinic into a dwelling unit. They have an additional 4 units that will be coming back on line after the next mod project. They will be taking public housing applications on September 19th. They will be issuing 10 Section 8 vouchers on Tuesday, September 24th. Modernization is ongoing with 10 units.

A motion was made by Romero and seconded by Brashear to accept the director's report as presented.

The board discussed next month's meeting date of October 22, 2019. A motion was made by Romero and seconded by Brashear to accept the date of October 22, 2019 for next month's meeting.

The commissioner discussed the National Night out against Crime. We will not be having it this year. The police department wants to take it over and change the location to a more centralized location.

A motion was made by Romero and seconded by Brashear to adjourn. Meeting adjourned.