

MINUTES

The Commissioners of the Berwick Housing Authority met in regular meeting on May 19, 2020.

The meeting was called to order and agenda read. The meeting opened with prayer.

There were present David Leonard, Robert Thigpen, Janie Brashear, Clarence Robinson, Jr., Janice McIntyre and Clarissa Adams. Absent was Vanessa Romero.

A motion was made by Thigpen and seconded by Brashear to dispense of the reading of the minutes for the April 21, 2020 regular meeting.

In each monthly packet, the commissioners had copies of the bank statements and check registers for both accounts. The checks were on the table for review. Mr. Robinson handed out the monthly finance report from HSA and reviewed the information with the board. We have received some extra subsidy thru HUD (Care's Act) for use with the COVID 19 situation. A motion was made by Thigpen and seconded by Brashear to accept the finance report as presented.

The monthly vacancy report was given. There are four units vacant and six names on the waiting list. We have taken applications this month.

A list of two refrigerators was handed out for review to be written off. The board went into discussion. A motion was made by Thigpen and seconded by Brashear to write off the two refrigerators. Resolution #1321.

Mr. Robinson gave the month inter-agency report on the work at MCHA. Rock Enterprises is back on site completing the current project. They should be completed by mid-June. Police reports are on the rise. They are mostly domestic issues. We plan to re-open to full operation by June 1, 2020. The next two weeks will allow us to get protective equipment for the staff and the residents who may come into the office without proper facial covering. We have gotten extra subsidy (Cares Act) to purchase these type of items.

A motion was made by Thigpen and seconded by Brashear to accept the director's report as given.

The board discussed next month's meeting date of June 23, 2020. A motion was made by Thigpen and seconded by Brashear to accept the date of June 23, 2020 for next month's meeting.

It is with deepest sympathy, that we announce that Mrs. Frances Daugherty, our resident commissioner, passed away on May 14, 2020.

A motion was made by Thigpen and seconded by Brashear to adjourn. Meeting adjourned.