



# Berwick Housing Authority

## NEWSLETTER

### FEBRUARY 2021

Berwick Housing Authority  
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Beacon is offering outpatient services to adults and seniors who may be having mental health issues due to lockdown from the pandemic. They can help you with coping mechanisms and dealing with the feelings associated with lockdown. They provide transportation to and from Houma for your appointment and also provide you with a meal. For more information on how they can help you or a loved one, please call Beacon Behavioral Health for a free confidential evaluation at 985-346-0436.



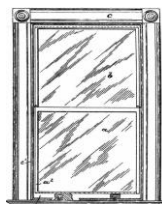
Rent is due **February 10<sup>th</sup>** which is the eighth working day of the month. If you do not pay by **February 10<sup>th</sup>**, a \$10 late fee will be applied. If you signed a contract, your rent is due **February 15<sup>th</sup>**, but a late fee is still applied after the 10<sup>th</sup>. The absolute last day to pay the rent is **February 20<sup>th</sup>**.



BHA has started to use our text messaging system more frequently to communicate with residents. Please note that our text messaging system is only allowed to send outgoing text messages. We cannot receive response text messages from the residents. If you would like to respond to a text message that you have received from us, please call the office.



**MASKS MUST STILL BE WORN WHEN ENTERING THE LOBBY TO SIGN PAPERWORK. THE MASK MUST COVER YOUR MOUTH & NOSE AT ALL TIMES.**



A text was sent out this month about window screens. If you have window screens off of your windows and laying on the ground, please put them back up ASAP. If you have removed a screen due to having a window unit, please store the screen inside of your unit. If we see a window screen on the ground, you will be charged \$25.



Online applications will be accepted for public housing on Tuesday, February 2<sup>nd</sup> from 8 am-4 pm. Go to Berwick Housing Authority's Face Book page to access the link to apply.



The office will be closed on Tuesday, February 16<sup>th</sup> for Mardi Gras. If you have a maintenance emergency (gas, water, or electricity), please call the office and listen to the answering machine to get the phone number to the maintenance staff member on call. You must hang up and call the phone number to maintenance that is provided on the message.

## INCOME!

**CHANGES OF INCOME MUST BE REPORTED WITHIN 10 DAYS!** This means that when you start a new job, you need to call the office and report it. You DO NOT need to wait until you get one or two check stubs. If you start receiving child support or your child support increases, you need to report it. Basically, ANY changes of income need to be reported within 10 days. If you do not report them, you will be required to pay back rent and/or risk being evicted for fraud. Please remember that we have the EIV system that reports your wages. We may not catch you immediately, but we will eventually be notified through EIV of income discrepancies. **It's not worth it!**



Go to:

<http://www.pha-web.com/portal/tenant/berwick/> to get your rent amount or to see if your rent was posted to your account. You will use your last name as user and the last four of your social security # as the password.



Please continue to pay your rent with a check or money order and dropping it in the drop box. Once it is safe to open the lobby back up, the residents will be allowed to use the debit card machine. Please be patient for everyone's safety.