

The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 5:02 pm on January 21, 2020 by Chairman Mark Griffin, Jr.

I. Opening prayer by all in attendance

II. Roll Call

Present

Mark Griffin

Theresa Mitchell

Mike Girior

Thelma Berry

Attorney Robert Duffy

Clarence Robinson, Jr.

Dongelle Drexler---Staff

Kimberly Howard—Staff

Jermaine Thompson---Staff

III. Approval of Regular Meeting Minutes:

To approve the minutes of Regular Meeting Minutes from December 17, 2020

Motion by: Commissioner Mitchell

Second by: Commissioner Girior

Four (4) Ayes.

Zero (0) Nays.

Motion passed

IV. Old Business ---None

VI. New Business

1. Resolution #2021-271- Write off Uncollectable Rent for November 2020

The board reviewed the submitted rents that needed to be written off for the month of December 2020. The total submitted was for **\$881.28**. (See the attached list of write-offs).

Motion by: Commissioner Mitchell

Second by: Commissioner Girior

That the board writes off the total of \$881.28 for December uncollectable rent.

Four (4) Ayes.

Zero (0) Nays.

Motion Passed.

2. Resolution #2021-272- Review and Approval of Payment #6 to Rock Enterprise Construction for the 2019 Modernization Program.

Mr. Robinson stated that Rock Enterprise would not have a pay request for this month. They did send photos of the completed units that now have been turned over to the housing authority. Units 160, 330 and 331 have been substantially completed. Mr. Robinson passed around the pictures to the board members for review. Mr. Robinson asked that Payment #6 be table until the next meeting.

3. Resolution #2021-273-Review and Approval of the 2021 IRS Mileage Rate.

Chairman Griffin stated that the rates had changed for 2021 as per the federal guideline by going down by .1. All the other items stayed the same.

Motion by: Commissioner Mitchell

Second by: Commissioner Berry

That the board approves the 2021 IRS mileage rates.

Four (4) Ayes.

Zero (0) Nays.

Motion Passed.

4. Resolution #2021-274- Review and Approval of the Updated Interagency Agreement between the Morgan City Housing and Berwick Housing Authority

Attorney Duffy stated to the board that due to the changes in the overall operations of the agency the Interagency Agreement needed to be reviewed and updated. The

unit count and the amount for payment needed to be adjusted. Attorney Duffy stated that he was able to meet with Chief Leonard of the BHA and Mr. Robinson on what needed to be adjusted. At the last board meeting Mr. Robinson stated that he was in agreement to continue on working in the noted position. Mr. Robinson stated that the MCHA was in a good financial position to handle the increase in payment due to having an increase in operating subsidy due to leasing more unit and keeping our expenses down. Attorney Duffy stated that he would be willing to attend the BHA board meeting to go over the updated agreement. No additional question from any of the board members.

Motion by: Commissioner Mitchell
Second by: Commissioner Berry

That the board approves the updated Interagency Agreement between the Morgan City Housing Authority and the Berwick Housing Authority.

Four (4) Ayes. Zero (0) Nays. Motion Passed.

5 .Resolution #2021-275- Approval of the La. Audit Compliance

Questionnaire. Mr. Robinson informed the board that the auditor has started fiscal year audit for the agency and needed to have the compliance letter approved. He also informed the board that they will be received there questionnaire in the mail. The auditor does plan to be onsite to review our office documents on February 2, 2021.

Motion by: Commissioner Mitchell
Second by: Commissioner Girior

That the board approves the La. Compliance Questionnaire.

Four (4) Ayes. Zero (0) Nays. Motion Passed.

VII. Directors Report/Information

1. **Financial Report**----Mr. Robinson reviewed the account balances of each of the agencies accounts. We did not receive the financials for the month of December as of the time of the meeting, but will submit the financials to each of the board members when he receives them.

- Low Rent---\$864,074.21
- Tenant Dep---\$79,518.90
- Section 8-----\$50,215.46

2. **Public Housing**

Ms. Kimberly Howard presented the Public Housing Report for the month of January 2021. (See attached reports).

3. **Section 8 Report**

Ms. Drexler reviewed the Section 8 report with actual lease up for the month of January 2021 and the current status of application that were taken for the month. (See enclosed Section 8 Report).

4. **Coronavirus Update**

Mr. Robinson informed the board that we did have two residents reported that they had tested positive for the COVID virus. We made the staff aware of the residents and will not complete any work at the units until we have received documents that they have test negative.

Approval for the Directors Report/Information

Motion by: Commissioner Mitchell

Second by: Commissioner Girior

Four (4) Ayes.

Zero (0) Nays.

Motion passed

VIII. Adjournment

It was motioned by Ms. Mitchell and 2nd by Ms. Berry that the meeting be adjourned. Motion passed