

MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on May 18, 2021 at 4:00 pm at the housing authority office.

The meeting was called to order and agenda read by Janie Brashear. The meeting opened with prayer.

There were present Vanessa Romero, Karen Perez, Janie Brashear, Clarence Robinson, Jr., Janice McIntyre, and Clarissa Adams. Absent was David Leonard and Robert Thigpen.

A motion was made by Romero and seconded by Perez to dispense of the reading of the minutes of the April 20, 2021 regular meeting.

The commissioners had in their monthly packets copies of bank statements and check registers for both accounts. The checks were on the table for review. The monthly finance report from HSA was handed out and reviewed with the commissioners. A motion was made by Romero and seconded by Perez to accept the financial report as presented.

The monthly vacancy report was given. There are 2 units vacant. One unit is offline for modernization, and the other unit is being turned around. There are 13 names on the waiting list. The application process is currently closed.

A tenant moved out leaving a balance of \$250.00. The board went into discussion. A motion was made by Romero and seconded by Perez to write off the balance of \$250.00. Resolution #1350.

Mr. Robinson handed out the inter-agency report for MCHA and reviewed the information with the commissioners. The agency's current lease up is at 96%. There are 3 units vacant, 7 units on modernization, and 3 units under forced account. They are not accepting applications for public housing for the month of June. They have 24 applicants on the waiting list. They had 7 vouchers for Section 8 expire and 1 applicant is pending for move in. They will be opening the waiting list on May 24, 2021 for Section 8 applicants.

A motion was made by Romero and seconded by Perez to accept the director's report as presented.

The board discussed next month's meeting date of June 22, 2021. A motion was made by Romero and seconded by Perez to accept the date of June 22, 2021 for next month's meeting.

There were no questions, discussions, or additions.

A motion was made by Romero and seconded by Perez to adjourn. Meeting adjourned.