

MINUTES

The Board of Commissioners of the Berwick Housing Authority met in regular meeting on September 21, 2021 at 4:00 pm at the housing authority office.

The meeting was called to order and agenda read by David Leonard. The meeting opened with prayer.

There were present David Leonard, Robert Thigpen, Vanessa Romero, Janie Brashear, Karen Perez, Clarence Robinson, Jr., Janice McIntyre, and Clarissa Adams.

A motion was made by Thigpen and seconded by Brashear to dispense of the reading of the minutes of the August 24, 2021 regular meeting.

The commissioners had in their monthly packets copies of bank statements and check registers for both accounts. The checks were on the table for review. The monthly report from HSA was handed out and reviewed with the commissioners.

We have not received the 2022 operating budget back, so this item will be tabled until next month.

A motion was made by Romero and seconded by Brashear to accept the finance report as presented.

The monthly vacancy report was given. There are 5 units vacant. Two units are down for mod and 3 units are vacant. The waiting list consist of 116 applicants. There are 27 applicants for 1 bedroom, 50 applicants for 2 bedrooms, and 39 applicants for 3 bedrooms. The application process is closed until further notice. Most of the applicants are victims from the storm.

A list of an air compressor was handed out for review to be written off. The board went into discussion. A motion was made by Romero and seconded by Brashear to write off the air compressor, BHA ID#216, Model #ES10, Serial #AS0010651. Resolution #1364.

The monthly inter-agency progress report was handed out and reviewed with the commissioners. The current lease up is at 96%. There are 5 units on mod. The noted bid awarding will be held on October 7th at 10:30 am. There are 2 units on forced account. The agency will be taking public housing applications on September 22, 2021 for all size bedrooms. They will be absorbing Section 8 residents who would like to transfer to Morgan City. They had 2 residents pass away due to Covid 19.

A motion was made by Thigpen and seconded by Brashear to accept the director's report.

The board discussed next month's meeting date of October 19, 2021. A motion was made by Romero and seconded by Brashear to accept October 19, 2021 for next month's meeting.

There were no questions, discussions, or additions.

A motion was made by Romero and seconded by Brashear to adjourn. Meeting adjourned.