



# Berwick Housing Authority

## NEWSLETTER

### OCTOBER 2021

Berwick Housing Authority  
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#### FESTIVAL 2021

Twin City Gospel Temple  
Saturday, October 16<sup>th</sup>

11 am-7 pm

-Live Music, food, crafts & children's activities

Down by the Riverside-Berwick, Louisiana

Endorsed by the Town of Berwick



**TRUNK OR TREAT**  
October 23, 2021  
Under US 90 bridge in MC  
4:00 pm- 6:00 pm  
6:00-6:30 Costume Contest  
7:30 Movie in Lawrence Park



#### ATTENTION RESIDENTS:

If you have sandbags around your unit from previous storms/rain events, please remove them. Our exterminator has explained that they cause termites. If you do not remove them, maintenance will bust them & spread the sand.



Rent is due **October 12<sup>th</sup>** which is the eighth working day of the month. If you do not pay by **October 12<sup>th</sup>**, a \$10 late fee will be applied. If you signed a contract, your rent is due **October 15<sup>th</sup>**, but a late fee is still applied after the **12<sup>th</sup>**. The absolute last day to pay the rent is **October 20<sup>th</sup>**.

#### COVID-19

Vaccination and testing at St. Mary Parish Public Health Unit, 1200 David Drive, Morgan City, Mondays-Fridays, 8 am to 4:15 pm in office and Thursdays, 4-6 pm drive thru. Appointments preferred, but walk-ups welcomed. Call 985-380-2441.

#### NOTICE OF PUBLIC HEARING

We will have our annual public hearing in October. When we get confirmation on the date and time, we notify the residents through our text messaging system.



SUNDAY, OCT. 31<sup>ST</sup>

#### LOBBY IS CLOSED

Due to the recent increase of COVID cases in our area, we will be closing the lobby again in order to keep everyone safe. With that being said, residents will not be able to use the debit/credit card machine.

We are sorry for the inconvenience, but again we are keeping everyone's safety in mind. Once again, rent must be paid with a check or money order and put in the drop box.

#### Recertification Forms

When a tenant's lease is up for renewal, BHA sends out a recertification form. This form must be completed and returned to the office along with all other documents requested **BY THE DATE** on the form! We have not been receiving these documents back in a timely manner. When a tenant does not comply with bringing in the documents requested, they are in violation of their lease and can be evicted. If you are having issues getting the documents by the due date, call us and explain the situation instead of avoiding us! COMMUNICATION can be the difference between housing and eviction.

#### PET DEPOSITS



Pet Deposits must be paid **BEFORE** you get a pet. The deposit for a pet is \$100. The pet deposit has to be paid at one time—we do not do payment plans. You can have a small cat or dog under 25 lbs. The pet cannot be more than 25 lbs. fully grown! You must complete a pet contract with the office and provide shot records for the pet.

#### FOLLOW THE PROTOCOL

If you have a work order after hours or on the weekends, whether it is an emergency or not, please follow the protocol. You are to call the office and listen to the answering machine to get the phone number to the maintenance staff member on call. It is absolutely against protocol to go to a maintenance staff members house to report a work order or to send your mother or other family member to their house. This is outright disrespectful and an invasion of their personal time/space that they share with their family. Please respect their privacy.