

The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 5:08 pm by Vice Chairman Theresa Mitchell on January 23, 2020

I. Opening prayer by all in attendance

II. Roll Call

Present

Theresa Mitchell
Thelma Berry
Mike Girior
Attorney Robert Duffy
Clarence Robinson
Kimberly Howard---Staff
Dongelle Drexler---Staff
Jermaine Thompson---Staff

Absent

Mark Griffin, Jr.

III. Approval of Regular Meeting Minutes:

To approve the minutes of Regular Meeting Minutes from December 19, 2019

Motion by: Commissioner Girior

Second by: Commissioner Berry

Three (3) Ayes. Zero (0) Nays. Motion passed

IV. Old Business None

VI. New Business

1. Resolution #2020-229-Write-Off of Uncollected rent for the month of December 2019.

Mr. Robinson submitted to the board a copy of (1) write-off for the month of December 2019 in the amount of \$373.25.

Motion by: Commissioner Berry

Second by: Commissioner Girior

That the amount of \$373.25 be written off for the month of December 2019

Three (3) Ayes. Zero (0) Nays. Motion Passed.

2. Resolution #2020-230-Approval of the La. Compliance Questionnaire the agency 2018-2019 Fiscal Year Audit. Mr. Robinson informed the board that

questionnaire is the yearly form that must be filled out and sent to the auditor for verification of what transpired over the fiscal year in review. All the questions were answered in good faith.

Motion by: Commissioner Girior

Second by: Commissioner Berry

That the 2018-2019 La. Compliance Questionnaires be approved as submitted.

Three (3) Ayes.

Zero (0) Nays.

Motion Passed.

3. Resolution #2020-231-Approval of the 2020 Mileage Rates

Mr. Robinson submitted to the board members the IRS 2020 mileage rates. (See attached rates).

Motion by: Commissioner Girior

Second by: Commissioner Berry

That the IRS 2020 Mileage be approved for the agency.

Three (3) Ayes.

Zero (0) Nays.

Motion Passed.

4. Resolution #2020-232- Review and Approval of Pay Request #4-Rock Enterprise Construction. Mr. Robinson informed the board that he did not receive the pay request from Firmin and Rock to process the January pay request so he asked the board to table the payment until the February board meeting.

Motion by: Commissioner Girior

Second by: Commissioner Berry

That pay request # 4 for Rock Enterprise is tabled until the February meeting.

Three (3) Ayes

Zero (0) Nays.

Motion Passed

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Let the record reflect that the resolution #2020-231 and 232 was not correct on the agenda. It stated 2019-231 and 232. It was motion by Ms. Berry and 2nd by Mr. Girior that the resolutions be corrected to state 2020-231 and 232 as per the stated fiscal year. (Motion Passed).

VII. Directors Report/Information

1. **Financial Report**---Mr. Robinson went over the financials for the month December 2019 that was submitted by HSA. Mr. Robinson reviewed the December numbers with the board stating that the agency had a total income of \$183,908.66. Total expenses were \$141,577.10. The agency ended

the month with a profit of \$42,331.56. As of December the agency est. operating reserves was at \$476,315.38. Mr. Robinson stated that we need to get our reserves up to about \$550,000.00. Attorney Duffy asked how we will get to that estimated amount due to the agency not have any additional sources of income. Mr. Robinson stated that we will have some insurance proceeds coming back due to the (3) burned units that we paid out of our Capital Fund account , which we will reimburse our account when we receive the proceeds.

The Section 8 report was reviewed in detail also. The total revenue received was \$24,393.00 Total HAP expense was \$22,532.78. For the month of December we had a profit of \$1860.22. We still had an operating reserve balance of \$13,987.19.

(See attached financials report).

2. Public Housing

Kimberly Howard presented the Public Housing Report for the month of January as of 1/23/2020. (See attached reports).

2. Section 8 Report

Ms. Drexler reviewed the Section 8 report with actual lease up for the month of December. **(See enclosed Section 8 Report).**

Approval for the Directors Report/Information
Motion by: Commissioner Mitchell
Second by: Commissioner Berry

Three (3) Ayes.

Zero (0) Nays.

Motion passed

Let the record reflect that the noted date on the agenda stated January 22nd 2020. The actual dated of the board meeting is Thursday, January 23rd 2020. It was motion by Ms. Berry and 2nd by Mr. Girior that the meeting date be changed from January 22rd and to January 23rd 2020. (Motion Passed).

VIII. Adjournment

It was motioned by Mr. Girior and 2nd by Ms. Berry that the meeting be adjourned. Motion passed