

The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 5:02 pm on May 27, 2021 by Chairman Mark Griffin, Jr.

I. Opening prayer by all in attendance

II. Roll Call

Present

Mark Griffin

Theresa Mitchell

Thelma Berry

Mike Girior

Clarence Robinson, Jr.

Attorney Robert Duffy

Dongelle Drexler---Staff

Kimberly Howard—Staff

III. Approval of Regular Meeting Minutes:

To approve the minutes of Regular Meeting Minutes from April 22, 2021

Motion by: Commissioner Mitchell

Second by: Commissioner Berry

Four (4) Ayes.

Zero (0) Nays.

Motion passed

IV. Old Business None

V. New Business

1. Resolution #2021-280- Write-Off Uncollectable Rent-April 2021

Mr. Robinson informed the board that they had two previous tenant rental payments that needed to be written off for the month of April in the amount of \$644.88. The board reviewed the documents and moved forward with writing off the stated amount.

Motion by: Commissioner Mitchell

Second by: Commissioner Berry

That the write off the uncollectable rent in the amount of 644.88 for the month of April 2021.

Four (4) Ayes.

Zero (0) Nays.

Motion Passed.

2. Resolution #2021-281-Review and Approval of Payment #9 to Rock Enterprises Construction-Substantial Completion-2018 Mod. Project.

Mr. Robinson informed the board that the noted project with Rock Construction is now 100% completed. All of the documents have been presented by Firmin Architects with the final payment of \$50,199.65 needing to be approved. Mr. Robinson informed the board that he was very pleased with the work being that the units on this contract had been down for over 10 years.

Motion by: Commissioner Girior

Second by: Commissioner Berry

That the board approve the final payment and Substantial Completion for payment #9 to Rock Enterprise in the amount of \$50,199.65.

Four (4) Ayes.

Zero (0) Nays.

Motion Passed.

3. Resolution #2021-282-Review and Approval of the Contract for Playground Equipment at Joe Ruffin Development

The board reviewed the bid packet that was submitted by Mr. Jim Firmin in reference to the playground equipment for Joe Ruffin Development. Three companies submitted bid packets for the project. The low bidder was Pelican Playgrounds of Slidell, LA. in the amount of \$34,641.00. No additional discussion was held.

Motion by: Commissioner Girior

Second by: Commissioner Berry

That the board approve the bid of \$34,641.00 from Pelican Playground of Slidell, LA. for the playground equipment at Joe Ruffin Development.

Four (4) Ayes.

Zero (0) Nays.

Motion Passed.

4. Resolution #2021-283-Review and Approval of the 2021 CFP Annual Statement and the 2021-2025 CFP 5-Year Action Plan.

Mr. Robinson informed the board that the noted documents were for our 2021 CFP Annual Plan in which a public hearing was held May 18th 2021. The plan has been posted in the lobby of the housing authority and will be posted on the website. Once the final documents are submitted to the HUD office the funding amount will be determined. Over the last 4 years our grant funds has increased by \$4000. Our 2020 CFP grant amount is \$726,000.00. The 5-year action plan is for fiscal years 2021-2025. This plan is a rolling base plan with continued unit modernization, roof replacement, office improvements and staff training. No other discussion was held.

That the board approve the 2021 CFP Annual Statement and the 2021-2025 CFP 5-Year Action Plan as presented.

Four (4) Ayes.

Zero (0) Nays.

Motion Passed.

VI. Directors Report/Information

1. **Financial Report**---Mr. Robinson went over the April 2021 financials that was submitted by HSA.

2. **Public Housing**

Ms. Kimberly Howard presented the Public Housing Report for the month of May 2021. (See attached reports).

3. **Section 8 Report**

Ms. Drexler reviewed the Section 8 report with actual lease up for the month of May 2021. (See the attached Section 8 Report).

4. **Coronavirus Update**---Mr. Robinson informed the boards that the La. Department of Health contacted him in reference to wanting to issue COVID-19 vaccinations. The scheduled date for the event will be Tuesday, June 1st from 10am to 1pm at the Brownell Homes Community Center. Mr. Robinson informed the board that we did take out radio advertisement and a Facebook video was made to promote the event.

Approval for the Directors Report/Information

Motion by: Commissioner Mitchell

Second by: Commissioner Berry

Four (4) Ayes.

Zero (0) Nays.

Motion passed

That the board approve the Directors Report and Information.

VIII. Adjournment

It was motioned by Mr. Girior and 2nd by Ms. Berry that the meeting be adjourned. Motion passed