

The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 4:02 pm on November 18, 2021 by Chairman Mark Griffin, Jr. at the MLK Center Board Room.

**I. Opening prayer lead by Clarence Robinson, Jr.**

**II. Roll Call**

**Present**

Mark Griffin  
Theresa Mitchell  
Thelma Berry  
Mike Girior  
Attorney Robert Duffy  
Clarence Robinson, Jr.  
Kimberly Howard  
Dongelle Drexler  
Jermaine Thompson

**Guest**

Mrs. Letica Griffin

**III. Approval of Regular Meeting Minutes:**

To approve the minutes of Regular Meeting Minutes from October 28, 2021

**Motion by: Commissioner Mitchell**

**Second by: Commissioner Berry**

**Four (4) Ayes.                      Zero (0) Nays.                      Motion passed**

1. IV. Old Business-None

**V. New Business**

1. **Resolution #2022-305- Review and Approval to Write Off Uncollected Rent for October 2021.** Mr. Robinson informed the board that three tenants rent had to be written off for the month of October due to the noted residents not submitting proper notice to vacate. The information has been placed in the HUD EIV system

Motion by Commissioner Girior

Section by: Commissioner Mitchell

That the total of \$670.64 be written off for the month of October 2021.

**Four (3) Ayes.**

**Zero (0) Nays.**

**Motion passed**

**2. Resolution #2022-306-Review and Approval to Purchase Security Cameras for the Agency**

Mr. Robinson informed the board that agency is in need of security cameras for the entrance to Brownell Homes. This will help with speeding, keeping an eye on the post office and assist the police department with matter that may need investigated. The board went into discuss on the noted quotes submitted by Digital Insyte of Houma, La. and Southern Telecom of Bayou Vista. The lost responsible bidder was Southern Telecom at \$4051.00. The board approved to move forward with the quote from Southern Telecom.

**Motion by: Commissioner Berry**

**Second by: Commissioner Girior**

**That the board approve Southern Telecom of Bayou Vista for the camera installation at the Maintenance Shop at the quoted price of \$4051.00**

**Four (4) Ayes.**

**Zero (0) Nays.**

**Motion passed**

**3. Resolution #2022-307- Review and Approve the 2022 Board meeting dates**

Mr. Robinson submitted to the board the 2022 scheduled meeting dates. The board members received the schedule and only changed the dates for the November and December meeting dates, which will move the meeting up one week due to the holidays for each of the noted months.

**Motion by: Commissioner Girior**

**Second by: Commissioner Berry**

**That the scheduled board meeting dates for 2022 fiscal year be approved.**

**Four (4) Ayes.**

**Zero (0) Nays.**

**Motion passed**

**4. Resolution #2022-308-Review and Approval to Pay the 2020 and 2021 PILOT Tax to the City of Morgan City**

Mr. Robinson informed the board that PILOT tax for 2020 and 2021 needed to be paid to the City of Morgan City. The 2021 Fiscal year has been closed out and the noted two years of PILOT tax was still an account payable on our books. Mr. Robinson also informed the board that he did attend the November City Council meeting informing them that they would be paid a total of \$80,635.60 in taxes. He stated that the council was pleased with the hard work that the agency has put forward over the years and they looked forward to continuing working with the MCHA.

**Motion by: Commissioner Mitchell**

**Second by: Commissioner Girior**

**That the agency pays the 2020 and 2021 PILOT Tax to the City of Morgan City in the amount of \$80,635.60**

**Four (4) Ayes.                      Zero (0) Nays.                      Motion passed**

## **VI. Directors Report/Information**

1. **Financial Report**---Mr. Robinson over the REAC submission that was submitted for the close out of the Oct. 2020-Sept. 30, 2021 fiscal year. The agency Total revenue was \$2,709,396.00 with expenses coming in at \$1,821,444.00. The agency an excess of \$887,952.00 before adjustments. After adjustments the agency ended the year with an excess of \$255,853.00. (See the attached report).

2. **Public Housing**

Ms. Howard presented the Public Housing Report for the month of November 2021. (See attached reports).

3. **Section 8 Report**

Dongelle Drexler reviewed the Section 8 report with actual lease up for the month of November 2021 and the current waiting list per bedroom size. (See the attached Section 8 Report).

4. **Coronavirus Update**

Attorney Duffy asked when would the agency be offering COVID shots to the residents again. Mr. Robinson informed the board that on December 4<sup>th</sup> the State will be offering free shot at Skinner Barbershop from 10am to 1pm. We will be sending notifications to the residents when we send out the December rent statements.

Approval for the Directors Report/Information

Motion by: Commissioner Mitchell

Second by: Commissioner Berry

That the board approve the Directors Report and Information.

**Three (3) Ayes.                      Zero (0) Nays.                      Motion passed**

## **VIII. Adjournment**

It was motioned by Ms. Mitchell and 2<sup>nd</sup> by Mr. Giror that the meeting be adjourned.