

The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 4:08 pm on Thursday May 26, 2022 by Chairman Mark Griffin, Jr. at the MLK Center Board Room.

I. Opening prayer by all in attendance

II. Roll Call

Present

Mark Griffin
Theresa Mitchell
Lettia Griffin
Mike Girior
Attorney Robert Duffy
Clarence Robinson, Jr.
Kimberly Howard
Dongelle Drexler

III. Approval of Regular Meeting Minutes:

To approve the minutes of Regular Meeting Minutes from April 28, 2022

Motion by: Commissioner Griffin

Second by: Commissioner Girior

Four (4) Ayes. Zero (0) Nays. Motion passed

1. IV. Old Business-None

V. New Business

1. **Resolution #2022-329- Review and Approval for the Agency 2021 Fiscal Year Audit**-The board was able to review the agency 2021 Fiscal Year Audit that was conducted by Aprio of Birmingham, Ala. The report was presented by Mr. Tom Carr of the firm via Zoom. The agency didn't have any finding on the noted report. The report was presented in detail with each of the noted areas being covered. **(The noted report has been uploaded to the agency website).**

Motion by: Commissioner Griffin

Section by: Commissioner Girior

That the board approve the 2021 Fiscal Year Audit presented by Tom Carr of Aprio.

Called Vote:

Commissioner Griffin Yes

Commissioner Mitchell Yes

Commissioner Girior

Commissioner L. Griffin Yes

(Motion Passed)

2. **Resolution #2022-330-Review and Approval to Write off Uncollectable Rent for the month of April 2022.**

Mr. Robinson informed the board that the total to be written off was in the amount of \$825.56. The noted amount was for (3) residents. Two was for eviction and (1) for utilities owed.

**Motion by: Commissioner Girior
Second by: Commissioner Griffin**

That the board approve the write off for uncollectable rent for the month of April in the amount of \$825.56

Called Vote:

**Commissioner Griffin Yes
Commissioner Mitchell Yes
Commissioner L. Griffin Yes
Commissioner Girior Yes**

(Motion Passed)

3. **Resolution #2022-331 Review and Approval of the Disaster Readiness, Response and Recovery Action Plan.**

Mr. Robinson informed the board that he attended a recent HUD training in Baton Rouge, LA in preparation for Hurricane season. The Action Plan is a plan that each agency can follow before during and after a major disaster or hurricane. The MCHA has a plan, but this action plan adds more detail with more state and federal contact resources. The staff will have a training on the updates so that everyone can flow as well as possible in case of an emergency.

That the board approve the Agency Disaster Readiness, Response, and Recovery Action Plan

Called Vote:

**Commissioner Griffin Yes
Commissioner Mitchell Yes
Commissioner L. Griffin Yes
Commissioner Girior Yes**

(Motion Passed)

4. **Resolution #2022-332 Review and Approval to Install a New Fence at the agency Maintenance Shop**

Mr. Robinson informed the board that he had received two quotes for the replacement of the fence at the maintenance shop. The fence needs to be replaced due to the agency recent development inspection held in April. The fence is a wooden fence which has had damage due to the hurricanes we have had in the last two year. Three companies were contacted, but only two returned quotes:

Morrison Services, LLC----Morgan City, LA.
Teche Fence and Gate, LLC-----Berwick, LA.

Quoted price: \$9832.00
Quoted price: \$6700.00

A general discussion was held and it was determined that the board would select Teche Fence quote in the amount of \$6700.00

That the board approve Teche Fence, LLC quoted price of \$6700.00 for the replacement of the Maintenance Shop Fence.

Called Vote:

Commissioner Griffin Yes

Commissioner Mitchell Yes

Commissioner L. Griffin Yes

Commissioner Girior Yes

(Motion Passed)

VI. Directors Report/Information

1. **Financial Report**----Mr. Robinson went over the April 2022 financials submitted by HSA. The agency had a total income of \$186,185.61 with expenses coming in at \$155,503.19. The agency had a profit for the month in the amount of \$30,682.42. Mr Robinson stated that we are still online with the current budget with a \$89,485.08 year to date surplus.

The Section 8 Program received HUD subsidy in the amount of \$26,071.00. The agency paid out \$23,917.00 for the month of April 2022. The Section 8 HAP reserves are currently at \$4106.28 with administrative reserves at \$23,653.21.

2. **Public Housing**

Ms. Howard presented the Public Housing Report for the month of May 2022. **Total units leased for the month of May 2022 is 280 out a total of 293 unit. Total lease up is at 96%.**

- 48 Families on the active waiting list

3. **Section 8 Report**

Dongelle Drexler reviewed the Section 8 report with actual lease up for the month of May 2022.

- A Total of 46 families receiving Section 8 voucher assistance for the month of May 26, 2022
- The agency took applications for the month of May and had 75 individuals and families to apply. We will have issue additional vouchers in the month of June to increase our family's assistance due to the number of families that have either terminated their assistance or was taken off the program for not reporting the required documents to remain on the program.

That the board approve the Directors Report and Information.

Called Vote:

Commissioner Griffin Yes

Commissioner Mitchell Yes

Commissioner L. Griffin Yes

Commissioner Girior Yes

VIII. Adjournment

It was motioned by Ms. Mitchell and 2nd by Ms. L. Griffin that the meeting be adjourned.

Meeting Adjourned