

The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 4:01 pm on Thursday June 30, 2022 by Chairman Mark Griffin, Jr. at the MLK Center Board Room.

I. Opening prayer by all in attendance

II. Roll Call

**Present**

Mark Griffin  
Theresa Mitchell  
Lettia Griffin  
Mike Girior  
Clarence Robinson, Jr.  
Kimberly Howard  
Dongelle Drexler  
Jermaine Thompson

**Absent**

Attorney Robert Duffy

**III. Approval of Regular Meeting Minutes:**

To approve the minutes of Regular Meeting Minutes from May 26, 2022

**Motion by: Commissioner Mitchell**

**Second by: Commissioner Girior**

**Four (4) Ayes.                      Zero (0) Nays.                      Motion passed**

IV. Old Business-None

V. New Business

**1. Resolution #2022-333-Review and Approval to Write off Uncollectable Rent for the month of April 2022.**

Mr. Robinson informed the board that the total to be written off was in the amount of \$751.50. The noted amount was for (1) resident.

**Motion by: Commissioner Girior**

**Second by: Commissioner Mitchell**

**That the board approve the write off for uncollectable rent for the month of May in the amount of \$751.50**

**Called Vote:**

**Commissioner Griffin Yes  
Commissioner Mitchell Yes  
Commissioner L. Griffin Yes  
Commissioner Girior Yes**

**(Motion Passed)**

**2. Resolution #2022-334 Review and Approval of the Agency 2022 Agency Plan.**

Mr. Robinson informed the board that the noted agency plan was updated to reflect any updates to the agency policy from the end of the last fiscal year to March of 2022. Once approved the plan will be upload to the agency website and submitted to the HUD office for final review.

**That the board approve the 2022 Annual Agency Plan.**

**Called Vote:**

**Commissioner Griffin Yes**

**Commissioner Mitchell Yes**

**Commissioner L. Griffin Yes**

**Commissioner Girior Yes**

**(Motion Passed)**

**3. Resolution #2022-335 Review and Approval of the 2022-2026 CFP 5-Year Action Plan**

Mr. Robinson informed the board that the 2022-2026 CFP 5 Year Plan needed to be reviewed as per HUD guidelines to show the breakdown of the 5-year plan for the agency. The noted accounts in the report will reflect the projects that the agency have planned over the next 5 years. After the report is approved by the board, the report will be uploaded to the HUD EPIC website for final review by HUD before any funds are disbursed to the agency. No additional questions were asked.

**That the board approve the 2022-2026 CFP 5-Year Action Plan**

**Called Vote:**

**Commissioner Griffin Yes**

**Commissioner Mitchell Yes**

**Commissioner L. Griffin Yes**

**Commissioner Girior Yes**

**(Motion Passed)**

**4. Resolution #2022-336- Review and Approval of Payment #2 to Rock Enterprises Construction.**

Mr. Robinson informed the board that Mr. Firmin had submitted work photos of the current project being completed by Rock Construction. The current project is at 42% completion. The work is progressing really well. The certification for payment was issued to each of the commissioners in the amount of \$134,210.30. No additional questions as per the submitted pay request.

**That the board approve payment #2 to Rock Enterprise Construction in the amount of \$134,210.30.**

**Called Vote:**

**Commissioner Griffin Yes**

**Commissioner Mitchell Yes**

**Commissioner L. Griffin Yes**

**Commissioner Girior Yes**

**(Motion Passed)**

**5. Resolution #2022-337 Review and Approval of the Section 8 Utility Allowance**

Mr. Robinson stated that the utility allowance that was submitted to each of the commissioners was for the July 2022 through June 2023 for the Section 8 program. The utility report is completed every year to determine if the rating has increased at least by 10%. If it has increased by 10%, the board would have to approve the submitted utility report. The rates did increase more than 10% which will allow for the board to approve the submitted report effective for July 1, 2022.

**That the board approve the Section 8 Utility Allowance effective July 1, 2022.**

**Called Vote:**

**Commissioner Griffin Yes**

**Commissioner Mitchell Yes**

**Commissioner L. Griffin Yes**

**Commissioner Girior Yes**

**(Motion Passed)**

**6. Resolution #2022-338- Review and Approval to Write off Annotated Asset Disposition for the agency.**

Documents was sent to each commissioner concerning the asset disposition of (8) Refrigerators and (3) Stoves. The report listed the model and serial numbers of each of the appliances that no longer was in working order. No additional questions were asked by the commissioners.

**That the board approve the Asset Disposition of (8) Refrigerators and (3) Stoves.**

**Called Vote:**

**Commissioner Griffin Yes**

**Commissioner Mitchell Yes**

**Commissioner L. Griffin Yes**

**Commissioner Girior Yes**

**(Motion Passed)**

**VI. Directors Report/Information**

1. **Financial Report**---Mr. Robinson went over the May 2022 financials submitted by HSA. The agency had a total income of \$148,315.57 with expenses coming in at \$176,630.32. The agency had a loss for the month in the amount of (\$28,314.75). Mr Robinson stated that we are still online with the current budget with a \$86,452.32 year to date surplus.

The Section 8 Program received HUD subsidy in the amount of \$26,909.00. The agency paid out \$22,818.00 for the month of May 2022. The Section 8 HAP reserves are currently at \$4,091.00 with administrative reserves at \$24,666.49.

## **2. Public Housing**

Ms. Howard presented the Public Housing Report for the month of June 2022. **Total units leased for the month of June 2022 is 280 out a total of 293 unit. Total lease up is at 96%.**

- . 54 Families on the active waiting list

## **3. Section 8 Report**

Dongelle Drexler reviewed the Section 8 report with actual lease up for the month of June 2022. Currently, the agency will be issuing additional vouchers in the month of July to lease up more vouchers due to the number of residents had moved off the program or transferred.

- A Total of 46 families receiving Section 8 voucher assistance for the month of June 2022

**That the board approve the Directors Report and Information.**

**Called Vote:**

**Commissioner Griffin Yes**

**Commissioner Mitchell Yes**

**Commissioner L. Griffin Yes**

**Commissioner Girior Yes**

**(Motion Passed)**

## **VI. Adjournment**

**It was motioned by Commissioner Griffin and 2<sup>nd</sup> by Commissioner Griffin that the meeting be adjourned.**

**Motion Passed**