The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 4:06 pm on Thursday August 25, 2022 by Chairman Mark Griffin, Jr. at the MLK Center Board Room.

1. Opening prayer by all in attendance

II. Roll Call

**Present**

Mark Griffin

Lettia Griffin

Mike Girior

Attorney Robert Duffy

Clarence Robinson, Jr.

Kimberly Howard

Dongelle Drexler

Jermaine Thompson

**Absent**

Theresa Mitchell

1. **Approval of Regular Meeting Minutes:**

To approve the Regular Meeting Minutes from July 28, 2022

**Motion by: Commissioner Girior  
Second by: Commissioner Grifin**

**Called Vote:**

**Commissioner Griffin Yes   
Commissioner L. Griffin Yes   
Commissioner Girior Yes**

1. Old Business-None
2. New Business

1. **Guest**---At the stated time of the agenda item the applicant who request to be on the agenda was not present. Attorney Duffy advised the board that they could move on to the next item to allow the guest time to make if being that the board had other agenda items to discuss under new business.

**2. Resolution #2022-341-Review and Approval to Write off Uncollectable Rent for the month of July 2022.** Mr. Robinson informed the board that the total to be written off was in the amount of $1317.08. The noted amount was for (4) residents left without proper notice. Mr. Robinson also presented photos to the board members showing move-in photos and how the unit was left by one of the residents in question. He explained to the board that the residents who are moving out without following the agency procedures will be placed in the HUD EIV system and will not be able to receive housing assistance across the United States until the debit is paid in full to the housing authority.

**Motion by: Commissioner Girior   
Second by: Commissioner Griffin**

**That the board approve the write off for uncollectable rent for the month of July in the amount of *$1317.08***

**Called Vote:**

**Commissioner Griffin Yes   
Commissioner L. Griffin Yes   
Commissioner Girior Yes**

**(Motion Passed)**

1. **Review Lawn Service Contract with Camo Cutters.**

Mr. Robinson informed the board that he had received a request for increase in services from Camo Cutters for the upcoming contract that is up for renewal at the end of September. Mr. Robinson presented the current contract, the monthly payment for the current contract and the requested updated amount. The board went into discussion and decided to table the matter until the September board meeting.

**Motion by: Commissioner Girior   
Second by: Commissioner L. Griffin**

**That the board approve to table the review of the Lawn Service contract with Camo Cutters until the September board meeting.**

**Called Vote:**

**Commissioner Griffin Yes   
Commissioner L. Griffin Yes   
Commissioner Girior Yes**

**(Motion Passed)**

1. **Review and Update the Agency Logo and Letterhead**

Mr. Robinson went over the update logo that was created by Elite Graphic of Morgan City that will be placed on the agency letterhead and the signing at all four of the agency locations. The signs are more modern than the current ones that is being used. Also, all agency locations must be identified as per HUD guidelines. The board members reviewed the document and moved forward with approval of the updated logo.

That the board approve the updated agency logo for the use on the signing and letterhead for the agency.

**Called Vote:**

**Commissioner Griffin Yes   
Commissioner L. Griffin Yes   
Commissioner Girior Yes**

**(Motion Passed)**

**VI. Directors Report/Information**

1. **Financial Report**----Mr. Robinson went over the July 2022 financials submitted by HSA. The agency had a total income of $206,474.81 with expenses coming in at $176,384.79. The agency had a profit for the month in the amount of $30,090.11. Mr Robinson stated that we are still online with the current budget with a $127,835.83 year to date surplus.

The Section 8 Program received HUD subsidy in the amount of $26,755.00. The agency paid out $24,586.99 for the month of July 2022. The Section 8 HAP reserves are currently at $14,469.29 with administrative reserves at $20,828.73.

1. **Public Housing**

Ms. Howard presented the Public Housing Report for the month of August 2022. **Total units leased for the month of August 2022 is 278 out a total of 293 unit. Total lease up is at 95%.**

. 36 Families on the active waiting list

1. **Section 8 Report**

Dongelle Drexler reviewed the Section 8 report with actual lease up for the month of August 2022.

A Total of 49 families receiving Section 8 voucher assistance for the month of August 2022

**Motion by: Commissioner L. Griffin  
Second by: Commissioner Girior**

**That the board approve the Directors Report and Information.**

**Called Vote:**

**Commissioner Griffin Yes   
Commissioner L. Griffin Yes   
Commissioner Girior Yes**

**(Motion Passed)**

1. **Adjournment**

**It was motioned by Commissioner Girior and 2nd by Commissioner L. Griffin that the meeting be adjourned.**

**Motion Passed**