

The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 4:03 pm on Thursday September 22, 2022 by Chairman Mark Griffin, Jr. at the MLK Center Board Room.

I. Opening prayer by all in attendance

II. Roll Call

Present

Mark Griffin
Theresa Mitchell
Mike Girior
Attorney Robert Duffy
Clarence Robinson, Jr.
Kimberly Howard
Dongelle Drexler
Jermaine Thompson

Absent

Letitia Griffin

Approval of Regular Meeting Minutes:

To approve the Regular Meeting Minutes from August 25, 2022

Motion by: Commissioner Girior

Second by: Commissioner Mitchell

Called Vote:

Commissioner Griffin Yes

Commissioner Mitchell Yes

Commissioner Girior Yes

III. Old Business-

Review Lawn Service Contract with Camo Cutters.

Mr. Robinson informed the board that he had received a request for increase in services from Camo Cutters for the upcoming contract that is up for renewal at the end of September. Mr. Robinson presented the current contract, the monthly payment for the current contract and the requested updated amount from the August meeting which was tabled. The board members were able to review the submitted letter by the contractor and the breakdown of the increase requested. The increase was submitted by Camo due to the increase in the gas prices and the cost of supplies that it takes to keep up with the maintenance of the lawnmowers. Attorney Duffy stated that it was very much understandable for the requested. Also, the contract has the option to negotiate anything that may need to be addressed. The commissioners made a decision to move forward with the contact amount increase, but will move forward with rebidding the contract in the month of August and will request quotes for each of the agency (4) locations. The new contract amendment will be sent to the contractor for signature once completed making the new amount effective for October 1, 2022.

Motion by: Commissioner Girior

Second by: Commissioner Mitchell

That the board approve the Lawn Service contract with Camo Cutters effective October 1, 2022 thru September 30, 2022.

Called Vote:

Commissioner Griffin Yes

Commissioner Mitchell Yes

Commissioner Girior Yes

IV. New Business

- 1. Resolution #2022-343-Review and Approval to Write off Uncollectable Rent for the month of August 2022.** Mr. Robinson informed the board that one tenant rent needed to be written off in the amount of \$955.87. The noted amount for the resident will be sent to the HUD EIV system as a nonpaying resident.

Motion by: Commissioner Girior

Second by: Commissioner Mitchell

That the board approve the write off for uncollectable rent for the month of August in the amount of \$955.87

Called Vote:

Commissioner Griffin Yes

Commissioner Mitchell Yes

Commissioner Girior Yes

(Motion Passed)

- 2. Review and Approval of Vehicles Purchase for the Maintenance Department.**

Mr. Robinson informed the board that the agency is in need to have two maintenance vehicles replaced due to the age and cost for maintenance on for the vehicles. We replaced one truck last year and with the purchase of the two new trucks will put the maintenance department in a good position to operate move effective. The vehicles will be purchased under State contract with the price being submitted by Southland Dodge of Houma, LA. The noted prices are for the following vehicles:

(1) 2023 1500 ProMaster Cargo Van-----\$42,010.00

(2) 2022 1500 Classic Regular Cab 2WD---\$29,650.00

Motion by: Commissioner Girior

Second by: Commissioner Mitchell

That the board approve the purchase of two vehicles for the maintenance department for the total cost of \$71,660.00

Called Vote:

Commissioner Griffin Yes

Commissioner Mitchell Yes

Commissioner Girior Yes

(Motion Passed)

VI. Directors Report/Information

1. **Financial Report**----Mr. Robinson went over the August 2022 financials submitted by HSA. The agency had a total income of \$172,154.24 with expenses coming in at \$203,381.28. The agency had a loss for the month in the amount of \$31,227.04. Mr Robinson stated that we are still online with the current budget with a \$254,217.13 year to date surplus.

The Section 8 Program received HUD subsidy in the amount of \$24,395.00. The agency paid out \$24,907.00 for the month of August 2022. The Section 8 HAP reserves are currently at \$13,957.29 with administrative reserves at \$20,335.27.

2. Public Housing

Ms. Howard presented the Public Housing Report for the month of September 2022. **Total units leased for the month of September 2022 is 281 out a total of 293 unit. Total lease up is at 96%.**

- . 22 Families on the active waiting list.

3. Section 8 Report

Dongelle Drexler reviewed the Section 8 report with actual lease up for the month of September 2022.

- A Total of 49 families receiving Section 8 voucher assistance for the month of September 2022

Motion by: Commissioner Mitchell

Second by: Commissioner Girior

That the board approve the Directors Report and Information.

Called Vote:

Commissioner Griffin Yes

Commissioner Mitchell Yes

Commissioner Girior Yes

(Motion Passed)

V. Adjournment

It was motioned by Commissioner Girior and 2nd by Commissioner Mitchell that the meeting be adjourned.

Motion Passed