



Berwick Housing Authority

NEWSLETTER

FEBRUARY 2023

Berwick Housing Authority
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Berwick Housing Authority is happy to introduce a new **Tenant Portal** web tool that will be available in March. Through this Tenant Portal, tenants will be able to pay rent online via e-checks/bank account, view and update contact information, view bank information, communicate with the Housing Authority through the Secure Document Exchange, and fill out and sign recertification documents electronically. To use the tenant portal, each resident will have to register as a new user. Once you have logged in you will have access to the options we mentioned above.

We will send out information on how to register in the month of February.

YOU CANNOT PAY ONLINE WITH A CREDIT CARD! This feature caused too large of a service charge to the residents. It will only be a \$1.50 service charge to pay online using your checking account and routing number.



Rent is due **February 10th** which is the eighth working day of the month. If you do not pay by **February 10th**, a \$10 late fee will be applied. If you signed a contract, your rent is due **February 15th**, but a late fee is still applied after the **10th**. The absolute last day to pay the rent is **February 20th**.



PLEASE BE SMART WHEN SPENDING YOUR TAX RETURN AND CONSIDER PAYING YOUR RENT A MONTH OR A FEW MONTHS IN ADVANCE! WHY CONTINUE TO STRUGGLE PAYING YOUR RENT EACH MONTH WHEN YOU HAVE AN EASY SOLUTION RIGHT AT YOUR FINGERTIPS? JUST A SUGGESTION.

FOR MORE INFORMATION ABOUT THE BERWICK HOUSING AUTHORITY SCAN THE QR CODE WITH YOUR SMARTPHONE



OFFICE CLOSED FOR



TUESDAY, FEB. 21ST

If you have a maintenance emergency (gas, water, electricity) please call the office and get the phone number to the maintenance staff on call from the answering machine. You have to then hang up and call the maintenance number given.

Happy Groundhog Day!



Thursday, February 2nd

If the groundhog sees his shadow we can expect more cold, dreary weather. If he doesn't see his shadow then we will see an early spring.



Reminder that pest control spraying will be on **FRIDAY, FEBRUARY 10TH**. You do not have to be home, but if you are home and refuse to allow them inside, you will be charged. Also, remember that 3 housekeeping notices results in eviction. Keep your unit clean and sweep up any dead roaches.



TUESDAY, FEBRUARY 14TH

NATIONAL LOVE YOUR PET DAY



Monday, February 20th

Pet owners should spend some time with their pets and show them the love and affection they deserve.



Krewe of Adonis-Friday, February 17th @ 7:00 PM, MC
Krewe of Dionysus-Sat., February 18th @ 2:00 PM, Berwick
Krewe of Galatea-Sunday, February 19th @ 2:00 PM, MC
Krewe of Nike will follow Krewe of Galatea-2:30
Krewe of Amani-Mon., February 20th @ 2:00 PM, Patterson
Krewe of Hera-Monday, February 20th @ 7:00 PM, MC
Krewe of Hephaestus-Tuesday, February 21st @ 2:00 PM, MC