



Berwick Housing Authority

NEWSLETTER

JUNE 2023

Berwick Housing Authority
 P.O. Box 231
 2751 Fifth Street
 Berwick, LA 70342

(985) 385-1546 office
 (985) 385-5840 fax

berwickhousing@berwickhousingauthority.com

Visit our website:
Berwickhousingauthority.com



Rent is due **June 12th** which is the eighth working day of the month. If you do not pay by **June 12th**, a \$10 late fee will be applied. If you signed a contract, your rent is due **June 15th**, but a late fee is still applied after the **12th**. The absolute last day to pay the rent is **June 20th**.

OFFICE CLOSED

FRIDAY, JUNE 16TH



If you have a maintenance emergency (gas, water, electricity) please call the office and listen to the answering machine to get the phone number to the maintenance staff on call. You must then hang up and call the number you are given to report your emergency.



Reminder that pest control spraying will be on **FRIDAY, JUNE 9TH**. You do not have to be home, but if you are home and refuse to allow them inside, you will be charged. Also, remember that 3 housekeeping notices results in eviction. **KEEP YOUR UNIT CLEAN AND SWEEP UP ANY DEAD ROACHES ASAP!!**



Please don't forget to register for the tenant portal. You must have a valid email address, and a checking account/routing number.

YOU CANNOT PAY ONLINE WITH A CREDIT CARD! This feature cost too large of a service charge to the residents. It will only be a \$1.50 service charge to pay online using your checking account and routing number.

Call the office to get your code to sign up today!



SATURDAY, JUNE 17TH
 BERWICK TOWN MARKET



IF YOU PAY YOUR RENT ONLINE THROUGH THE TENANT PORTAL, YOU MUST PAY BY THE 15TH OF THE MONTH. WE NEED THE MONEY TO CLEAR THE BANK BEFORE CLOSING OUT THE MONTH.



Children are out of school and will be playing outside, so please teach them to pick-up after themselves by throwing drink cans, bottles and food paper in the trash and not on the ground!

BERWICK SUMMER FUN!

FREE! FREE! FREE!

THURSDAY, JUNE 1ST

4 PM-6 PM

FUN JUMP, HOT DOGS AND MORE!

**2751 Fifth Street (lot next to Berwick Housing Authority)
 ALL ARE WELCOME!**



LAKE CINEMA

FREE Summer Shows 2023
 Admission is Free to **Everyone!**

Cinema 3

June 6, 7, 8 Minions Rise of Gru
 June 13, 14, 15 Lyle, Lyle Crocodile
 June 20, 21, 22 Puss in Boots: The Last Wish
 June 27, 28, 29 Tom & Jerry

Cinema 4

Sonic the Hedgehog
 Paws of Fury
 Sing 2
 DC League of Super-Pets

Tuesday & Wednesday

Door Opens @ 1:00 pm/Movie starts @ 1:30 pm

Thursday

Door Opens @ 10:00 am/Movie starts @ 10:30 am



Prior to moving out, **PLEASE** come to the office to pick-up a copy of the move-out procedure. This will give you the information on what you need to do in the unit and how, when & if you will receive a security deposit refund.



We start getting the money ready for the bank at 3:30 pm, therefore, we are asking that if you are paying with a credit card to please come in before 3:30 pm. If you are just dropping off a money order or check, just drop it in the drop box and we will post it the next business day. Also, if you are coming in to sign paperwork, please come in before 3:30 pm. We appreciate your cooperation.