

## **AGENDA**

The Berwick Housing Authority will convene on the 23<sup>rd</sup> day of January 2024 at 4:00 pm at the Berwick Housing Authority office located at 2751 Fifth Street, Berwick, LA.

1. Meeting Called to Order
2. Review Agenda
3. Opening Prayer
4. Roll Call
5. Minutes of December 19, 2023 Regular Meeting
6. Financial Report
  - A. Monthly Finances
  - B. Review and Approve Pay Request #5 – Hebert Construction 2022 Mod Project
7. Director’s Report
  - A. Vacancy Report
  - B. Review & Approve 2024 Mileage Rate
  - C. Review & Approve Write Off of Tenant Balance Left Owed
  - D. Review & Approve Personnel Policies – Due to Removal from LA State Civil Service
  - E. Election of Officers for Commissioners
  - F. Progress Report on Inter-Agency Work (MCHA)
8. New Business
  - A. Questions, Discussions, and Additions
  - B. Meeting Reminder for Next Month – February 20, 2024
9. Adjournment

**In accordance with the Americans with Disabilities Act, if you need special assistance, please contact our office at 985-385-1546 describing the assistance that is necessary.**