

The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 4:00 pm on Thursday, February 22, 2024 by Commissioner Mark Griffin at the MLK Center Board Room. Opening prayer by all in attendance

II. Roll Call

Present

Mark Griffin, Jr.

Lettia Butler

Mike Girior

Clarence Robinson, Jr.

Kimberly Howard

Felicia Carrol

Jermaine Thompson

Attorney Robert Duffy

Absent

Timothy Matthews

Approval of Regular Meeting Minutes:

To approve the Regular Meeting Minutes from January 25th 2024

Motion by: Commissioner M. Girior

Second by: Commissioner L. Butler

Call Vote

Commissioner Griffin Yes

Commissioner Butler Yes

Commissioner Girior Yes

Motion Passed

III. Old Business-None

IV. New Business

1. Resolution #2024-406-Review and Approval to Write off Uncollectable Rent-January 2024

Mr. Robinson informed the board that the agency had one tenant rent to write off for the month of January 2024 in the amount of \$1228.21 due to eviction. The resident stated that she would come back and pay the owed amount when she received her taxes.

Motion by: Commissioner M. Girior

Second by: Commissioner L. Butler

**That the board approve to write off the rent in the amount of \$1228.21 for the month of January 2024.
Call Vote**

Commissioner Griffin Yes

Commissioner Butler Yes

Commissioner Girior Yes

2. Resolution #2024-407- Review and Approving for Payment #2 to Hebert's Construction for the 2023 Roofing Project in Brownell Homes

Mr. Robinson informed the board that Hebert's has made the 2nd order for material for the Roofing Project in Brownell Homes. A submittal was sent in the amount of \$191,700.00. (See the attached submitted documents).

Motion by: Commissioner L. Butler

Second by: Commissioner M. Girior

That the board approve Payment #2 to Hebert's Construction for the Roofing Project in Brownell Homes in the amount of \$191,700.00. Call Vote

Commissioner Griffin Yes

Commissioner Butler Yes

Commissioner Girior Yes

3. Resolution #2024-408- Review and Approving for Payment #8 to Rock enterprise Construction for the 2021 Modernization Project

Mr. Robinson informed the board that Rock has made the 8th request for payment for the (6) units that they are currently working on. As of today, the windows are being installed and they are waiting for the cabinets that were damaged to be sent back. Hopefully the project should be completed by the end of March 2024. The pay request in in the amount of \$39,710.00. (See the attached submitted documents).

Motion by: Commissioner L. Butler

Second by: Commissioner M. Girior

That the board approve Payment #8 to Rock Enterprise Construction in the amount of \$39,710.00.

Commissioner Griffin Yes

Commissioner Butler Yes

Commissioner Girior Yes

4. Resolution #2024-409-Board of Commissioners-Election of Officers- The noted election was tabled to March 2024 meeting due to one of the commissioners not being present.

Directors Report/Information

Financial Report---Mr. Robinson went over the January 2024 financial report for the agency that was submitted by Housing Solutions. The agency had an income in the amount of \$210,284.32 with expenses coming in at \$203,653.04. The agency had a profit for the month of \$6631.28. The budget year to date is in a positive of \$33,213.17.

Section 8---The current administrative reserves is \$31,376.73. The interfund balance payment that is due to be paid on 2/22/2024 is \$20,000.00. which still will leave the program in a positive cash position. HAP reserves for the month of January is still at \$11,665.55.

Public Housing

Ms. Howard presented the Public Housing Report for the month of February 2024. **Total units leased for the month of February 2024 is 279 out a total of 293 unit. Total lease up is at 95%.**

- 25 Families on the active waiting list.
- (See attached reports)

2. Section 8 Report

Ms. Carrol presented the Section 8 report with actual lease up for the month of February 2024.

- A Total of 48 families receiving Section 8 voucher assistance for the month of February 2024
- 23 families on the current Section 8 waiting list.

Motion by: Commissioner M. Girior

Second by: Commissioner L. Butler

That the board approve the Directors Report and Information

Commissioner Griffin Yes

Commissioner Butler Yes

Commissioner Girior Yes

V. Adjournment

It was motioned by Commissioner M. Girior and 2nd by Commissioner L. Butler that the meeting be adjourned.

Commissioner Griffin Yes

Commissioner Butler Yes

Commissioner Girior Yes