

The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 4:00 pm on Thursday, April 26, 2024 by Commissioner Mark Griffin at the MLK Center Board Room. Opening prayer by all in attendance

II. Roll Call

**Present**

Mark Griffin, Jr.

Letitia Butler

Donald Nicholas

Clarence Robinson, Jr.

Kimberly Howard

Felicia Carrol

Jermaine Thompson

Ashley Morvant

Attorney Robert Duffy

**Absent**

Timothy Matthews

Mike Girior

**Approval of Regular Meeting Minutes:**

To approve the Regular Meeting Minutes for March 28, 2024

**Motion by: Commissioner D. Nicholas**

**Second by: Commissioner L. Butler**

**Call Vote**

**Commissioner Griffin Yes**

**Commissioner Butler Yes**

**Commissioner Nicholas Yes**

**All in Favor-Motion Passed**

**III. Old Business-None**

**New Business**

**1. Resolution #2024-41-Review and Approval to Write off Uncollectable Rent for the month of March 2024**

Mr. Robinson informed the board they had (1) tenant who had moved out without paying the rent for the month of March. The total amount owed was \$367.90. The board members reviewed the information and determined to write the noted amount off.

**Motion by: L. Butler**  
**Second by: D. Nicholas**

**That the board write of the uncollectable rent of \$367.90 for the month of March 2024.**

**Call Vote**

**Commissioner Griffin Yes**  
**Commissioner Butler Yes**  
**Commissioner Nicholas Yes**

**All in Favor-Motion Passed**

**2. Resolution #2024-416- Review and Approving for Payment #4 to Hebert's Construction for the 2023 Roofing Project in Brownell Homes**

Mr. Robinson informed the board that Hebert's has submitted pay request #4 for the Roofing project that is currently being completed in Brownell Homes. The project is complete with only the small follow up items needing to be done. Mr. Nicholas asked do anyone review the work the roofer has completed. Mr. Robinson stated that Mr. Firmin has one of his inspectors review the work before any pay request is submitted.

**Motion by: L. Butler**  
**Second by: D. Nicholas**

**That the board approve Payment #4 to Hebert's Construction for the Roofing Project in Brownell Homes in the amount of \$93,186.00.**

**Call Vote**

**Commissioner Griffin Yes**  
**Commissioner Butler Yes**  
**Commissioner Nicholas Yes**

**All in Favor-Motion Passed**

**3. Resolution #2024-417- Review and Approving of the Agency 5-Year Annual Plan**

Mr. Robinson explained to the board member that the agency 2024 5-Year Plan was due to the HUD office. The plan didn't have any updates from 2023, so we are in order to submit after board approval.

**Motion by: D. Nicholas**

**Second by: C L. Butler**

**That the board approve the 2024 Agency 5-Year Plan**

**Call Vote**

**Commissioner Griffin Yes**

**Commissioner Butler Yes**

**Commissioner Nicholas Yes**

**All in Favor-Motion Passed**

**4. Resolution #2024-418-Review and Approval of the Agency 2024-2028 Action Plan**

Mr. Robinson informed the board 2024-2028 Action Plan with notation of the agency facility updates and general work at the agency was presented at the public hearing for review. All the changes are on a rolling bases and can be amended anytime if reviewed by the staff. The noted roofing project was noted in the 2023 and a portion of the last modernization project as well.

Motion by: L. Butler

Second by: D. Nicholas

**That the Board approve the Agency 2024-2028 Action Plan**

**Call Vote**

**Commissioner Griffin Yes**

**Commissioner Butler Yes**

**Commissioner Nicholas Yes**

**All in Favor-Motion Passed**

**Directors Report/Information**

**Financial Report**---Mr. Robinson went over the March 2024 financial report for the agency that was submitted by Housing Solutions. The agency had an income in the amount of \$186,565.47 with expenses coming in at \$213,406.14. The agency had a loss for the month in the amount of **(\$26,840.67)**. The budget year to date is in a positive of \$92,380.70.

Section 8---The current administrative reserves is \$34,387.14 HAP reserves for the month of March is still at \$35,067.27

## **Public Housing**

Ms. Howard presented the Public Housing Report for the month of April 2024. **Total units leased for the month of April 2024 is 281 out a total of 293 unit. Total lease up is at 96%.**

- 26 Families on the active waiting list.
- (See attached reports)

## **2. Section 8 Report**

Ms. Carrol presented the Section 8 report with actual lease up for the month of April 2024.

- A Total of 50 families receiving Section 8 voucher assistance for the month of April 2024
- 18 families on the current Section 8 waiting list.

Mr. Robinson informed the board that the current 6-month CD of \$80,000.00 had an interest payment in the amount of \$1,762.53. Also, a report was submitted in reference to the current restitution that had been paid by the four previous employees of the agency. As of March 2024, the agency has received \$143,076.00.

**Motion by: L. Butler**

**Second by: D. Nicholas**

**That the board approve the Directors Report and Information (Motion Passed)**

## **IV. Adjournment**

**It was motioned by Commissioner L. Butler and 2<sup>nd</sup> by Commissioner D. Nicholas that the meeting be adjourned. (Motion Passed).**