

## AGENDA

The Berwick Housing Authority will convene on the 21<sup>st</sup> day of January 2025 at 4:00 pm at the Berwick Housing Authority office located at 2751 Fifth Street, Berwick, LA.

1. Meeting Called to Order
2. Review Agenda
3. Opening Prayer
4. Roll Call
5. Minutes of the December 17, 2024 Regular Meeting
6. Financial Report
  - A. Monthly Finances
7. Director's Report
  - A. Vacancy Report
  - B. Review & Approval of the Lease Agreement Between Berwick Housing Authority and St. Mary Parish Clerk of Court Office to allow the agency's Resident Center to be used as a Polling Facility
  - C. Review & Approve 2025 Mileage Rate
  - D. Review & Approve 2025 Per Diem Rates
  - E. Review & Approve Write Off of Tenant Balance Left Owed
  - F. Progress Report on Inter-Agency Work (MCHA)
8. New Business
  - A. Questions, Discussions, and Additions
  - B. Meeting Reminder for Next Month – February 18, 2025
9. Adjournment

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact our office at 985-385-1546 describing the assistance that is necessary.