

The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 4:01 pm on Thursday, January 30, 2025 by Chairman Mark Griffin at the MLK Center Board Room.

I. Opening prayer by all in attendance

II. Roll Call

**Present**

Mark Griffin, Jr.  
Mike Girior  
Donald Nicholas  
Clarence Robinson, Jr.  
Kimberly Howard  
Ashly Morvant  
Demita Young

**Absent**

Attorney Robert Duffy  
Tim Matthews  
Lettia Butler

**Approval of Regular Meeting Minutes:**

To approve the Regular Meeting Minutes from December 21, 2024

**Motion by: Commissioner M. Girior**  
**Second by: Commissioner D. Nicholas**

**Call vote: Commissioner Griffin Yes**  
**Commissioner Girior Yes**  
**Commissioner Nicholas Yes**

**III. Old Business-None**

**IV. New Business**

**1. Resolution #2025-441-Review and Approval to Write off Uncollectable Rent-December 2024**

Mr. Robinson informed the board that the agency had two previous residents' uncollectable rents that needed to be written off due to nonpayment of rent. Two of the write-offs was for vacated units during the month. The total write off is in the amount of \$648.69

**Motion by: Commissioner M. Girior**  
**Second by: Commissioner D. Nicholas**

**That the board approve to write off \$648.69 for uncollectable rent for the month of December 2024**

**Call vote: Commissioner Griffin Yes  
Commissioner Girior Yes  
Commissioner Nicholas Yes**

**(Motion Passed)**

**2. Resolution #2025-442- Review and Approving of the 2025 IRS Milage Rates**

Mr. Robinson informed the board that the 2025 IRS rates had been approved and need to be adopted for the agency. The rates for 2025 are as follows:

- **.70 Cents per miles for business miles driven**
- **.21 Cents per mile driven for medical purposes**
- **.14 Cents per mile driven in service of charitable organizations**

**Motion by: Commissioner D. Nicholas  
Second by: Commissioner M. Girior**

**That the board approve the 2025 IRS Milage Rates**

**Call vote: Commissioner Griffin Yes  
Commissioner Girior Yes  
Commissioner Nicholas Yes**

**(Motion Passed)**

**3. Resolution #2025-443- Review and Approving to Renew the Lease between the Morgan City Housing Authority and St. Mary Community**

Mr. Robinson informed the board that the lease between the Morgan City Housing Authority and St. Mary Community Action was up for review and renewal. The lease is a five-year lease that the agency had established since 1998. The building is in use for the HeadStart Program which is a Federal Funding Program. (See the attached lease).

**Motion by: Commissioner M. Girior  
Second by: Commissioner D. Nicholas**

**That the Lease between the Morgan City Housing Authority and St. Mary Community Action be Renewed**

**Call vote: Commissioner Griffin Yes  
Commissioner Girior Yes  
Commissioner Nicholas Yes**

**(Motion Passed)**

## **VI. Directors Report/Information**

**1. Financial Report**---Mr. Robinson submitted the December 2024 financials that was completed by HSA. The agency had an income in the amount of \$264,947.76. Total expenses for the month were \$154,477.89. The agency ended the month with a profit of \$112,469.87.

**Section 8 Financials:** For the month of December the agency Administrative Account had reserves in the amount of \$25,562.68. The HAP expense paid in the month of December was \$25,902.63. The reserves are still at \$15,591.81.

### **2. Public Housing**

Ms. Howard presented the Public Housing Report for the month of January 2025. **Total units leased for the month of January 2025 is 280 out a total of 293 unit. Total lease up is at 96%.**

- Tenant Repayment Received from tenant who left owing: \$357.00
- 38 Families on the active waiting list.

### **3. Section 8 Report**

Mrs. Morvant presented the Section 8 report with actual lease up for the month of January 2025.

- A Total of 53 families receiving Section 8 voucher assistance for the month of January 2025
- One person assistance was terminated due to being over income for the program.

**Motion by: Commissioner D. Nicholas**

**Second by: Commissioner M. Girior**

**That the board approve the Directors Report and Information**

**Call vote: Commissioner Griffin Yes  
Commissioner Girior Yes  
Commissioner Nicholas Yes**

**(Motion Passed)**

## **VII. Adjournment**

**It was motioned by Commissioner D. Nicholas and 2<sup>nd</sup> by Commissioner M. Girior that the meeting be adjourned.**

**Call vote: Commissioner Griffin Yes  
Commissioner Girior Yes  
Commissioner Nicholas Yes**

**Motion Passed**