

The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 4:03 pm on Thursday, October 23, 2025 by Chairman Mark Griffin at the MLK Center Board Room.

I. Opening prayer by all in attendance

II. Roll Call

Present

Mark Griffin, Jr.

Lettia Butler
Donald Nicholas
Mike Girior
Attorney Robert Duffy
Clarence Robinson, Jr.
Kimberly Howard
Demita Young
Amanda Millet

Absent

Tim Matthews

Approval of Regular Meeting Minutes:

To approve the Regular Meeting Minutes from September 25, 2025

Motion by: Commissioner D. Nicholas

Second by: Commissioner M. Girior

The minutes from the September 25, 2025 meeting be approved as submitted

Motion Passed

III. Old Business-None

IV. New Business

1. Resolution #2026-468-Review and Approval to Write Off Uncollectable Rent for the Month of September 2025

Mr. Robinson informed the board that the agency had (5) previous residents who left owing rent in the amount of \$2,658.50. Mr. Robinson informed the board the noted individuals will be turned over to Online Collections for the owed amount.

Motion by: L. Butler

Second by: M. Girior

That the uncollectable rent in the amount of \$2,658.50 be written off for the month of September 2025

Motion Passed

2. Resolution #2025-469- Review and Approval of Payment #3 and Substantial Completion for Rock Enterprises Construction for the modernization project in Jacquet Homes

Mr. Robinson stated that the payment for Rock was for the final payment for the modernization work at Unit 117. All of the noted work is completed with the hot water heater needing to be installed. Also, the substantial completion document was submitted as well to start the 45-day review on the project. A retaining amount of \$12,602.00 is still be held for the project. The pay request today is in the amount of \$9,800.00.

Motion by: Commissioner L. Butler
Second by: Commissioner D. Nicholas

That the board approve payment #3 to Rock Enterprises Construction in the amount of \$9,800.00

(Motion Passed)

VI. Directors Report/Information

1. Financial Report----Mr. Robinson gave out the current balance for each of the agency's account and the Financial for the month of September 2025. Total income for the month was \$284,636.42 with expenses coming in at \$217,048.50. We ended the month with a profit of \$67,587.92. Mr. Robinson stated that these were not the final numbers for the month of September being that we currently closing out the fiscal year.

2. Section 8-For the month of September, we paid HAP expenses in the amount of \$25,795.00 with the reserves at \$1,512.80. The administrative reserves are \$38,028.76.

3. Public Housing

Ms. Howard presented the Public Housing Report for the month of October 2025. **Total units leased for the month of September 2025 is 285 out a total of 293 unit. Total lease up is at 97%.**

- Tenant Repayment Received from tenant who left owing: \$150.00
- 17 Families on the active waiting list.

4. Section 8 Report

Mr. Robinson presented the Section 8 report with actual lease up for the month of September 2025.

- A Total of 48 families receiving Section 8 voucher assistance for the month of September 2025
- 36 families are currently on the Section 8 waiting list

Motion by: Commissioner M. Girior
Second by: Commissioner D. Nicholas

That the board approve the Directors Report and Information

VII. Adjournment

VIII.

It was motioned by Commissioner Nicholas and 2nd by Commissioner Girior that the meeting be adjourned.

Motion Passed