

The regular board meeting of Commissioners of the Morgan City Housing Authority was called to order at 4:04 pm on Thursday, November 20, 2025 by Chairman Mark Griffin at the MLK Center Board Room.

I. Opening prayer by all in attendance

II. Roll Call

Present

Mark Griffin, Jr.
Donald Nicholas
Mike Girior
Attorney Robert Duffy
Clarence Robinson, Jr.
Kimberly Howard
Demita Young

Absent

Lettia Butler
Tim Matthews

Approval of Regular Meeting Minutes:

To approve the Regular Meeting Minutes from October 23, 2025

Motion by: Commissioner D. Nicholas
Second by: Commissioner M. Girior

The minutes from the October 23, 2025 meeting be approved as submitted

(Motion Passed)

III. Old Business-None

IV. New Business

1. Resolution #2026-470-Review and Approval to Write Off Uncollectable Rent for the Month of October 2025

Mr. Robinson informed the board that the agency had (2) previous residents who left owing rent in the amount of \$1,253.37. Mr. Robinson informed the board the noted individuals will be turned over to Online Collections for the owed amount.

Motion by: D. Nicholas
Second by: M. Girior

That the uncollectable rent in the amount of \$1,253.37 be written off for the month of October 2025

Call Vote: Commissioner Griffin Yes
Commissioner Girior Yes
Commissioner Nicholas Yes

(Motion Passed)

2. Resolution #2026-471-Review and Approval to Approve the Agency Board Meeting Calendar for fiscal year 2026.

Mr. Robinson presented to the board the actual meeting dates for the board members for 2026. All the dates are in order as per the agency meeting policy. No additional discussion was held.

Motion by: Commissioner D. Nicholas
Second by: Commissioner M. Girior

That the board approve the agency 2026 Board Meeting Dates as per the agency policy.

Call Vote: Commissioner Griffin Yes
Commissioner Girior Yes
Commissioner Nicholas Yes

(Motion Passed)

3. Resolution #2026-472-Review and approval of the Section 8 Electronic Submission of the agency SEMAP report for fiscal year 2025---Mr. Robinson stated that the Section 8 SEMAP report needed to be submitted by November 30, 2025 for the agency. All items for the report had been approved by the board earlier in the year, so all the report needed was the actual submission. No additional discussion.

Motion by: M. Girior

Second by: D. Nicholas

That the board approve the agency Section 8 Program SEMAP report for fiscal year 2025

Call Vote: Commissioner Griffin Yes
Commissioner Girior Yes
Commissioner Nicholas Yes

(Motion Passed)

VI. Directors Report/Information

1. Financial Report---Mr. Robinson informed the board that due to the agency closing out its 2025 fiscal year no financials for HSA was not available. He did present the current balance of each of the agency three bank accounts. Also, the check for the month was present and was signed by Chairman Griffin. Mr. Robinson stated that once he received the financial close out reports, he would send them to each board member. The close out will need to be approved at the December board meeting as well.

2. Public Housing

Ms. Howard presented the Public Housing Report for the month of November 2025. **Total units leased for the month of November 2025 is 285 out a total of 293 unit. Total lease up is at 97%.**

- Tenant Repayment Received from tenant who left owing: \$44.35
- 36 Families on the active waiting list.

3. Section 8 Report

Mr. Robinson presented the Section 8 report with actual lease up for the month of November 2025.

- A Total of 48 families receiving Section 8 voucher assistance for the month of November 2025
- 36 families are currently on the Section 8 waiting list

Motion by: Commissioner D. Nicholas
Commissioner M. Giror

Call Vote: Commissioner Griffin Yes
Commissioner Girior Yes
Commissioner Nicholas Yes

That the board approve the Directors Report and Information

(Motion Passed)

VII. Adjournment

It was motioned by Commissioner Girior and 2nd by Commissioner Nicholas that the meeting be adjourned.

Call Vote: Commissioner Griffin Yes
Commissioner Girior Yes
Commissioner Nicholas Yes

(Motion Passed)